

OTTAWA CITY COMMISSION -- REGULAR MEETING AGENDA
CITY HALL, 101 S. HICKORY
April 4, 2012 – 7:00 pm



If you need this information in another format or require a reasonable accommodation to attend this meeting, please contact the City Clerk's office at 785-229-3600. Please give advance notice of at least two (2) working days. TTY users please call 711.

Please notify the City Clerk before the meeting if you wish to address the City Commission.

1. **Call to Order**
2. **Roll Call** _____ Ramsey _____ Richards _____ Jorgensen _____ Caylor _____ Reed
3. **Welcome**
4. **Pledge of Allegiance**
5. **Invocation**

Consent Agenda - Items 6 and 7

6. Minutes from February 20, February 27, March 5, March 12, March 19 and March 26, 2012 Study Sessions; the February 15 and March 1, 2012 Special Call Meetings; and the March 7 and March 21, 2012 Regular Meetings.
7. Agenda Approval

Motion: _____ Second: _____ Vote: _____

Regular Agenda

8. **Public Comments.** Persons who wish to address the City Commission regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken.
9. **Declaration.** At this time I'd like to give Commissioners a chance to declare any conflict or communication they've had that might influence their ability to consider today's issues impartially.

New Business

10. **A Proclamation Recognizing April 2012 as Fair Housing Month.**
Comments: April is National Fair Housing Month. April 2012 marks the 44th anniversary of the Federal Fair Housing Act, Title VIII of the Civil Rights Act of 1968, as amended, which expresses a national commitment to fair housing without regard to race, color, religion, sex, national origin, familial status or disability. Richard Jackson, Chief Executive Officer, ECKAN, East Central Kansas Economic Opportunity Corporation, will accept the proclamation.

11. **A Proclamation Recognizing Arbor Day on Friday, April 27, 2012.**
Comments: As a Tree City USA designee, the City of Ottawa takes special notice of Arbor Day. J.R. Daugharthy, Tree Board member, will accept this proclamation.

12. **Recognition of Fifth Grade Students with Winning Entries in the Arbor Day Poster Contest.**
Comments: Each year the Tree Board of the City of Ottawa sponsors a poster contest and invites all local fifth-grade teachers to engage their students in the creation of themed posters. This year's school-level winners are here to be recognized, and the City's overall poster winner will be announced from this group. Doug Reinert, Parks Superintendent, and J.R. Daugharthy, Tree Board member, will explain the poster contest and introduce this year's winners.

Helena Givens	Mrs. Deidre Altic's class, Lincoln Elementary School daughter of Mr. & Mrs. David Givens
Daisy Lopez	Mrs. Kelly Louderback's class, Garfield Elementary School daughter of Mr. & Mrs. Salvador Lopez
Tucker Mace	Mrs. Meghan Mace's class, Sacred Heart School son of Mr. & Mrs. Gabe Mace
Justin Rickard	Ms. Christi Montgomery's class, Calvary Baptist Academy son of Dr. & Mrs. Ed Rickard
Caroline Webber	Mrs. Terry Shepard's class, Eugene Field Elementary School daughter of Mr. Michael Webber

13. **A Resolution Finding the Advisability of and Ordering the Adoption and Establishment of a Stormwater Utility Fee and Establishment of a Stormwater Utility Credit System, and Providing for the Enforcement Thereof and Establishing an Effective Date Thereof.**
Comments: A stormwater utility was created with the approval of Ordinance No. 3816-12 on March 7, 2012. This Resolution sets the monthly stormwater utility fee amount at \$4 per Equivalent Residential Unit (ERU) and establishes a credit system for voluntary adoption of Best Management Practices (BMPs), allowing participating residences and businesses to receive a reduction in fees. This stormwater utility fee is proposed to take effect January 1, 2013.

Motion: _____ Second: _____ Vote: _____

14. **An Ordinance Rezoning an Area Within the City of Ottawa, Kansas, and Repealing the Corresponding Section of the Zoning Map Which is Part of Ordinance No. 3501-05 of the City of Ottawa, Kansas.**
Comments: The property owners of the property located at 321 Dundee have requested a rezone from I-2 Heavy Industrial District to R-1 Low Density Residential District. The Planning Commission recommends approval of the rezone with a 6-0 vote.

Motion: _____ Second: _____ Vote: _____

15. **An Ordinance Granting a Conditional Use Permit to Allow Warehouse/Storage in a C-3 General Commercial District Located at 122 W. Tecumseh for Big Bear Enterprises, LLC in the City of Ottawa, Kansas.**
Comments: Staff recommends approval of the conditional use permit with the condition that no outdoor storage be undertaken on the site. The Planning Commission recommends approval of the conditional use permit with a 6-0 vote.

Motion: _____ Second: _____ Vote: _____

16. **An Ordinance Amending Article 5, Agricultural District, Section 5-2, Permitted Uses, Article 8, Countryside District, Section 8-2 Permitted Uses, Article 23, Home Occupation Regulations, Section 23-1 Home Occupations, and Article 24 Supplemental District Regulations, Section 24-6, Accessory Uses, and Section 24-7 Fences, of the Zoning Regulations, Ordinance 3501-05, for the City of Ottawa.**

Comments: These proposed amendments to the City's regulations are related to permitted and conditional uses, animals and fences. The proposed changes are the result of discussions with property owners in the Urban Growth Area. The Planning Commission recommends approval of the proposed amendments to the Zoning Regulations with a 6-0 vote.

Motion: _____ Second: _____ Vote: _____

17. **Comments from Mayor Gene Ramsey**

18. **City Commission Reorganization: Nominations for Mayor for the 2012-2013 Term.**

Motion: _____ Second: _____ Vote: _____

19. **Mayor's Oath of Office**

20. **Comments from Newly-Appointed Mayor**

21. **City Commission Reorganization: Nominations for Mayor Pro Tem for the 2012-2013 Term.**

Motion: _____ Second: _____ Vote: _____

22. **Mayor Pro Tem's Oath of Office**

23. **Youth in Government Report**

24. **Report by City Manager**

25. **Reports by City Commissioners**

26. **Report by Mayor**

Announcements

- April 9, 2012 Study Session, 4:00 pm
- April 9, 2012 Special Call Meeting: Commission Retreat, immediately following Study Session
- April 16, 2012 Study Session, 4:00 pm
- April 18, 2012 **NEXT REGULAR MEETING**, 9:30 am
- April 18, 2012 City/County/USD 290 Luncheon, USD 290 Offices, 1404 S. Ash
- April 23, 2012 Study Session, 4:00 pm
- April 30, 2012 Study Session, 4:00 pm

Adjourn

Motion: _____ Second: _____ Time: _____