

**CITY COMMISSION
Regular Meeting Minutes
Commission Chambers
101 S. Hickory, Ottawa, Kansas
Minutes of February 16, 2011**

The City Governing Body met at 9:30 am this date for the Regular City Commission Meeting with the following members present and participating to wit: Mayor Reed, Commissioner Jorgensen, Commissioner Humm, Commissioner Fleer, and Commissioner Ramsey. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience and led the Pledge of Allegiance to the American flag and the invocation was given by Director of Finance Scott Bird.

Consent Agenda

Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Fleer, to approve the consent agenda. The consent agenda included the Agenda. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the Consent Agenda duly approved.

Public Comments

Thereupon, the Governing Body heard from Janet Peters and Blaine Finch who spoke on behalf of the Police Foundation. Ms. Peters and Mr. Finch explained the police foundation has purchased a police policy management software, Power DMS. This management software is an online policy management manual for employees. The foundation gives special thanks to Ottawa Wal-Mart Distribution Center for their support of this initiative. This software will help move the police department another step closer to becoming a nationally accredited police department through the Commission on Accreditation for Law Enforcement Accreditation (CALEA).

Declaration

Thereupon, the Mayor asked the City Commission for declarations of any conflict or outside communications that might influence their ability to impartially consider today's issues and come to a fair decision. None were declared.

Proclamation-2011 Take Charge Challenge

Thereupon, Mayor Reed read a proclamation recognizing Ottawa's participation in the 2011 Take Charge Challenge. Thereupon, Mayor Reed explained the Take Charge Challenge is a friendly Kansas competition to reduce energy use and save money. Leslie Quillen, Executive Assistant to the City Manager and Project Lead for the Ottawa Take Charge Challenge accepted the proclamation.

Thereupon, Ms. Quillen explained the Take Charge Challenge will help educate and inform the citizens of Ottawa about energy efficiency, it will also give the City the opportunity to compete for a \$100,000 energy efficiency grant from the Kansas Energy Office.

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Report by City Manager

Thereupon, the City Manager reported on the following:

- Joint City/County/USD 290 Luncheon, at noon, Franklin County Commission Chambers, 1428 S Main
- K-68 and Davis Road
- Take Charge Challenge

Report by Mayor

Thereupon, Mayor Reed announced the Mayor's Prayer Breakfast, 7:30 am – 9 am, Faith Lutheran Church, 1320 W 15th Street; tickets are required.

Thereupon, Mayor Reed opened discussion regarding attendance at the upcoming National League of Cities Conference in Washington, D.C.

Thereupon, following discussion the Governing Body agreed by consensus to send Mayor Reed and City Manager Richard Nienstedt to the conference in Washington.

Adjournment

There being no further business to come before the Governing Body Commissioner Jorgensen made a motion, seconded by Commissioner Ramsey, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned at 9:46 am.

Carolyn S. Snethen, City Clerk