

**STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
May 3, 2010**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Reed, Commissioner Jorgensen, Commissioner Ramsey and Commissioner Fleer. Commissioner Humm was absent. A quorum was present.

Mayor Reed called the meeting to order and asked for Public Comments.

Public Comments

None offered at this time.

Review of Minutes

Thereupon, the Governing Body reviewed minutes from April 21, 2010 Regular Meeting and the April 26, 2010 Study Session and agreed to place these items on the next Regular Meeting Agenda for May 5, 2010 with changes.

Proclamation-Building Safety Month

Thereupon, the Governing Body reviewed a proclamation recognizing May 2010 as Building Safety Month and agreed to place this item on the next regular agenda.

Proclamation-Lyme Awareness Month

Thereupon, the Governing Body reviewed a proclamation recognizing May 2010 as Lyme Awareness Month and agreed to place this item on the next regular agenda.

Ottawa Recreation Commission

Thereupon, the Governing Body heard from the Director of the Ottawa Recreation Commission Therron Dieckmann who discussed letters of support for the Ottawa Recreation Commission's community center project. Thereupon, the Governing Body agreed by consensus to provide a letter of support for this project.

Ottawa Municipal Airport Improvements

Thereupon, the Governing Body heard from Director of Public Works Andy Haney who updated the Governing Body on the Airport Hangar Construction Recommendation. Thereupon, the Governing Body received the Loyd Builders agreement options 1-15. The Governing Body agreed by consensus to place this item on the Regular Meeting Agenda for May 5 and agreed all options would be considered with the exception of Item 10: Upgrade parking lot surface to concrete (PCC) and Item 15: Install automated (credit card/self-service) fueling system. These items may be considered at a later date.

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Mutual Aid Agreement

Thereupon, the Governing Body reviewed with Police Chief Dennis Butler a Mutual Aid Agreement with Franklin County, Kansas and the City of Topeka, Kansas detailing the cooperative use of law enforcement tactical team resources. This agreement is part of a pending grant application seeking funding to replace the STAR Team response vehicle. Thereupon, the Governing Body agreed to place this item on the next regular meeting agenda.

Forest Park Request

Thereupon, the Governing Body heard from John Williams who requested the use of Forest Park to hold the Second Annual Family Bluegrass Festival July 31, 2010 from 11 am until 6 pm.

Thereupon, City Manager Richard Nienstedt reported the City has temporarily suspended the placement of banners hanging across Main Street. Mr. Nienstedt noted there are other options for banners and the Planning Department should be contacted before placement of banners.

Thereupon, the Governing Body agreed to this request.

Monthly Financial and Activity Report-March

Thereupon, the Governing Body reviewed the Monthly Financial and Activity Report for the month of March. It was noted while sales tax revenue for March was strong, the recently received report for April was off more than \$38,000.

Youth in Government

Thereupon, the Governing Body heard from Youth Delegate Darrah Jorgensen who reported on the upcoming rain garden planting and upcoming date for Rain Barrel Workshops May 15, June 5, and June 26.

City Manager's Report

Thereupon, City Manager Richard Nienstedt reported on the following:

- Not currently allowing banners to be hung across Main Street
- National League of Cities Annual Meeting Nov. 30-Dec. 3, 2010 (which commissioners may want to attend)
- Stormwater Utility update, Mayor Reed serving on the Committee. Committee currently in information gathering stage.

Reports by City Commissioner's

Thereupon, Commissioner Fleer stated she had received several complaints regarding the local cable company.

Thereupon, the Governing Body heard from ORC Board member Tony DeLaTorre who reported on current activities at the Ottawa Recreation facilities.

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Mayor's Report

Thereupon, Mayor Reed discussed the following:

- Current Boards and Commission assignments
- Kansas Journal tax rate reporting
- Smoking ban effective July 1

Announcements

Thereupon, the Mayor announced:

1. May 5, 2010: Next Regular Meeting at 7 pm
2. May 10, 2010: Study Session at 4 pm
3. May 17, 2010: Study Session at 4 pm
4. May 31, 2010: Study Session Canceled-Memorial Day
5. May 31, 2010: City offices closed-Memorial Day

Adjournment

There being no further business to come before the Governing Body Commissioner Fler made a motion, seconded by Commissioner Ramsey, adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Carolyn S. Snethen, City Clerk

May 3, 2010