

**CITY COMMISSION  
Regular Meeting Minutes  
Commission Chambers  
101 S. Hickory, Ottawa, Kansas  
Minutes of  
January 6, 2010**

The City Governing Body met at 7 pm this date for the Regular City Commission Meeting with the following members present and participating to wit: Mayor Jorgensen, Commissioner Reed, Commissioner Humm, and Commissioner Ramsey. Commissioner Fleer was absent. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience and led the Pledge of Allegiance to the American flag and the invocation was given by Director of Finance Scott Bird.

**Consent Agenda**

Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Humm, to approve the consent agenda. The consent agenda included the agenda and Minutes from the December 14, 2009 Study Session and the amended minutes from the December 16, 2009 Regular Meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the Consent Agenda duly approved.

**Public Comments**

None offered at this time.

**Declaration**

Thereupon, the Mayor asked the City Commission for declarations of any conflict or outside communications that might influence their ability to impartially consider today's issues and come to a fair decision. None were declared.

**Proclamation-Martin Luther King, Jr. Day**

Thereupon, Mayor Jorgensen read a proclamation declaring Monday, January 18, 2010 as Martin Luther King, Jr. Day. Since 2002, the City of Ottawa has officially recognized Martin Luther King, Jr. Day as a City holiday. Thereupon, Mayor Jorgensen presented the proclamation to former Mayor Richard Jackson.

**Public Hearing-Transportation Development District (TDD)**

Thereupon, Mayor Jorgensen opened a public hearing at 7:08 pm to consider the establishment of a Transportation Development District (TDD). Mayor Jorgensen explained the TDD is being considered for development known as the Loves/Granger project south of I-35, east of Highway 59.

Thereupon, Planning/Codes/Inspection Director Wynndee Lee provided an overview of the TDD being considered.

There being no further comments Mayor Jorgensen closed the public hearing at 7:14 pm.  
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**Ordinance-Transportation Development District (TDD)**

Thereupon, the Governing Body reviewed an ordinance authorizing the creation of a Transportation Development District. Thereupon, Commissioner Humm made a motion, seconded by Commissioner, to adopt the ordinance.

During discussion it was explained upon consideration of the public hearing just closed, this ordinance establishes a Transportation Development District for the project generally known as Loves/Granger and allows for an additional self-imposed sales tax of 1% on qualifying retail sales and services at this site. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3742-10.

**Neighborhood Revitalization Committee**

Thereupon, the Governing Body reviewed a recommendation from the Neighborhood Revitalization Committee. Thereupon, Commissioner Reed made a motion, seconded by Commissioner Humm, to approve the recommended property.

During discussion it was explained the Neighborhood Revitalization Committee has recommended the property located at 309 S Mulberry for inclusion in the Neighborhood Revitalization Program. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the requested property duly approved.

**Ordinance-Special Use Permit/Koss Construction**

Thereupon, the Governing Body reviewed an ordinance for a time extension for a Special Use Permit granted to Koss Construction for the operation of a concrete batch plant in the Urban Growth Area at 2820 Reno Road. Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Reed, to adopt the ordinance. The Planning Commission recommended approval of the extension with a 6-0 vote.

Commissioner Ramsey explained he had received calls of concern regarding the road condition once the construction company is finished. Thereupon, Planning/Codes/Inspection Director Wynndee Lee explained the City has no jurisdiction over the road. The County and KDOT will be responsible to make sure the road is brought back to proper condition when the project is complete. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3743-10.

**Agreement-Kansas Department of Transportation**

Thereupon, the Governing Body reviewed an agreement with the Kansas Department of Transportation for the KLINK project on K-68. Thereupon, Commissioner Humm made a motion, seconded by Commissioner Reed, to approve the agreement.

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During discussion it was explained the Kansas Department of Transportation (KDOT) is working in conjunction with the City of Ottawa to resurface K-68 from Poplar Street east to I-35. Estimated costs to the City are \$83,513. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the agreement duly approved.

### **City Manager's Report**

Thereupon, City Manager Richard Nienstedt requested Commissioner Ramsey report on the recent interviews with firms interested in the airport hangar project.

Thereupon, Commissioner Ramsey reported three firms were interviewed for the airport hangar project with Loyd Builders being selected for the project. Commissioner Ramsey explained the Loyd Builders presentation was outstanding. In addition, Devore and Associates and Bartlett West will be working on the project.

Thereupon, Mayor Jorgensen thanked those who served on the Committee and participated in the interviews.

Thereupon, the Governing Body agreed by consensus to place this item on the Study Session Agenda for January 11, 2010 to authorize staff to enter into a contract with Loyd Builders.

### **Reports by City Commission**

Thereupon, Commissioner Reed thanked the City employees that worked during the holidays to remove snow.

Thereupon, Mayor Jorgensen encouraged people to check on their neighbors during this cold and snowy weather.

Thereupon, Commissioner Ramsey urged citizens to remove snow from their sidewalks.

Thereupon, the City Manager noted people do use the sidewalks and it is important to remove the snow for safe travel. There are some in our community that are in wheelchairs who need to be able to use the sidewalks. The City Manager reported the City of Lawrence has issued 140 tickets for failure to remove snow on sidewalks.

Thereupon, Commissioner Ramsey asked about volunteers to help others needing snow removed.

### **Announcements**

Thereupon, the Mayor announced:

1. January 11, 2010: Study Session at 4 pm
2. January 18, 2010: Study Session CANCELED
3. January 18, 2010: Martin Luther King, Jr. Day-City offices closed
4. January 20, 2010: Next Regular Meeting at 9:30 am

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**Adjournment**

There being no further business to come before the Governing Body Commissioner Ramsey made a motion, seconded by Commissioner Humm, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned at 7:28 pm.

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Carolyn S. Snethen, City Clerk

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