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**101 S. Hickory
PO Box 60
Ottawa, KS 66067-0060**
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TO: Mayor and City Commissioners
RE: Study Session Meeting Agenda
FROM: Richard U. Nienstedt, City Manager

A Study Session is scheduled for **November 14, 2016 at 4:00 pm** in the conference room on the first floor of City Hall, 101 S. Hickory. The following items will be presented:

I. Public Comments

II. Items to be Placed on the Regular City Commission Agenda

- a. Minutes from November 7, 2016 Study Session *Pgs. 3-4*
- b. Request for Approval of Ordinance Amending Chapters 17 and 18 of the Municipal Code - Michael Haeffele / Blaine Finch *Pgs. 5-8*
- c. Cereal Malt Beverage License Applications for 2017 - Betty Simpson *Pgs. 9-10*
- d. Request for Approval of Revised Fee Resolution - Wynndee Lee & Jim Sherman *Pgs. 11-17*

III. Items for Presentation and Discussion

- a. Update on Budget Amendments - Scott Bird
- b. City Manager's Report
- c. Commissioner's Reports
- d. Mayor's Report

IV. Announcements

- November 16, 2016 **Regular** Commission Meeting, 9:30 am, City Hall
- November 21, 2016 Study Session, 4:00 pm, City Hall
- November 24-25, 2016 Thanksgiving Holiday, City Hall CLOSED
- November 29, 2016 Leadership Academy Graduation, 6:00 pm, NCCC
- December 21, 2016 City/County/USD 290 Joint Mtg with Legislators, 12:00 pm, Franklin County Annex

V. Adjourn

Motion: _____ Second: _____ Time: _____

52 Tips for Successful Public Service by E.A. Mosher

#47. Similarly, help your city develop a vision of the future. Plan from the future to the present - no vision, no plan. One of the important purposes of a governing body is to establish a vision for the future.

VI. Items Already Placed

- a. Minutes from October 19, 2016 Regular Meeting, October 24, 2016 Study Session, and November 2, 2016 Regular Meeting

Study Session Minutes
Ottawa, Kansas
Minutes of November 7, 2016

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Reed, Commissioner Jorgensen, Commissioner Skidmore, and Commissioner Graves. A quorum was present.

Mayor Caylor called the meeting to order.

Public Comments

None offered at this time.

Minutes to Review

The Governing Body reviewed minutes from the October 19, 2016 Regular Meeting, October 24, 2016 Study Session, and the November 2, 2016 Regular Meeting. It was agreed by consensus to place these items on the next Regular Meeting agenda on November 16, 2016.

Review—Noise Ordinance

The Governing Body heard from Police Chief Dennis Butler who stated this discussion comes after a recent citizen complaint regarding vehicles playing loud music in their neighborhood. Chief Butler reviewed the process of writing letters to the registered owner of the vehicle. Chief Butler made recommendations to enhance the noise ordinance and answered questions from the Governing Body.

The Governing Body also heard from City Attorney Blaine Finch who provided a brief history of the noise ordinance and answered questions from the Governing Body. The Governing Body requested City staff to review the noise ordinance and present recommendations at a later time.

City Manager's Report

City Manager Richard U. Nienstedt provided an update on the canopy in the Main Street alley between 2nd and 3rd streets and answered questions from the Governing Body. Mr. Nienstedt reported on the following:

- Cost to remove canopy is approximately \$75,000-\$80,000
- Removal may allow City to reclaim alley
- Cost to repair canopy is approximately \$40,000
- A meeting with property owners will be scheduled

Mr. Nienstedt reminded the Governing Body of the Neosho County Community College gala on December 3, 2016.

Commissioner's Reports

None

Mayor's Report

Mayor Caylor reminded everyone to vote on Tuesday, November 8, 2016.

November 7, 2016

Unofficial until approved

Announcements

Mayor Caylor announced the following:

- November 11, 2016 Veterans Day, City Offices CLOSED
- November 14, 2016 Study Session, 4:00 pm, City Hall
- November 16, 2016 Regular Commission Meeting, 9:30 am, City Hall

Adjournment

There being no further business to come before the Governing Body, Commissioner Graves made a motion, seconded by Commissioner Reed, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Caylor declared the meeting duly adjourned at 4:33 pm.

Amy Finch, City Clerk

CITY OF OTTAWA, KANSAS
PUBLIC WORKS DEPARTMENT
MEMORANDUM

TO: Richard U. Nienstedt
FROM: Michael Haeffele
SUBJECT: Update to Municipal Code Chapter 17
DATE: November 3, 2016

In reviewing the Municipal Code of the City of Ottawa, we found a discrepancy between Chapters 17 and 18. Chapter 17 covers tree regulations and Chapter 18 covers streets and sidewalks. Chapter 17-103, sub paragraph 5, required an 8 foot clearance of tree limbs above sidewalks, while Chapter 18-104, requires a 9 foot clearance of limbs above sidewalks.

In order to remain consistent throughout the Municipal Code, these two chapters need to state the same requirements in order to eliminate conflicting information. We have drafted an ordinance for your approval changing the height requirement for limbs in Chapter 17-103 to 9 feet. This will bring both chapters into alignment and eliminate conflicting requirements.

Respectfully submitted,

Michael W. Haeffele
Public Works Director

Ordinance No. _____

On _____, 2016, the Governing Body of the City of Ottawa, Kansas, adopted Ordinance No. _____, which amends the municipal code of the City of Ottawa to make the minimum limb height over pedestrian walkways consistent throughout the code. A complete copy of this ordinance is available at www.ottawaks.gov or at City Hall, 101 S Hickory Street. This summary is certified by Blaine Finch, City Attorney.

Blaine Finch, City Attorney

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 17, ARTICLE 1, SECTION 17-103 OF THE MUNICIPAL CODE OF THE CITY OF OTTAWA, KANSAS, FOR THE PURPOSE OF MAKING THE REQUIRED MINIMUM CLEARANCE FOR PEDESTRIAN WALKS CONSISTENT WITH OTHER CODE SECTIONS.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF OTTAWA, KANSAS.

Section 1. AMENDMENT. Section 17-103 of the Municipal Code of the City of Ottawa, Kansas is hereby amended to read as follows:

17-103. Rights, responsibilities and duties of private property owners(s)

A. As trees planted on private property or in public right-of-way abutting such private property have historically been planted and maintained by the abutting private property owner(s), said owner(s) have certain rights, responsibilities and duties.

B. Private property owners shall have such interest in street trees as to enable them, in the event of injury to said street trees, the right to seek recovery from the party causing the injury. Owners shall have the right of action in any court of competent jurisdiction to enjoin injury of such street trees, except that no recovery or injunction shall be had against the City of Ottawa in making public improvements or any other reasonable exercise of authority within the right-of-way.

C. Private property owners shall be responsible for all aspects of tree care, including those on private property and street trees in the public right-of-way abutting their private property. Such responsibilities include, but are not limited to, planting, watering, fertilizing, pruning, treating for infestation or disease, and removing dead limbs, trees and stumps.

1. Private trees and street trees shall be pruned/trimmed by property owners so as not to impede vehicular and pedestrian traffic on public ways.
2. In order to provide for unimpeded parking, safe passage of vehicles, and access by street maintenance equipment, no limbs shall be permitted over any streets less than fifteen feet (15') above the top of the curb/edge of pavement.
3. No limbs shall be permitted to overhang any street in such a manner as to impede a vehicle operator's view of traffic signals, signs, or other such devices.
4. No limbs shall obstruct the light from a street (illumination) lamp.
5. In order to provide for safe pedestrian travel, no limbs shall be permitted over public sidewalks less than nine feet (9') above the surface of the sidewalk.

6. Private property owners shall be responsible to remove limbs damaged by storms (hangers) in private trees and in street trees abutting their property, as these damaged limbs may fall from the tree, becoming a hazard to the public.
7. Private property owners shall be responsible for the disposal of branches, limbs, brush, etc. removed from the trees and shrubbery, from their private property or from the public right-of-way abutting their property, at their expense.
8. Private property owners shall be responsible for compliance with remediation requirements of the City of Ottawa in the event a tree is inspected and found to be infested, diseased or damaged, and the property owner is appropriately notified.
9. Private property owners shall be responsible to locate utilities prior to digging. This can be accomplished by contacting one agency that notifies all registered public utilities. The “One Call” in Kansas should be made to 1-800-DIG SAFE (1-800-344-7233).
10. Private property owners should plant trees appropriate for the restrictions of a particular site. The “Recommended Tree List” maintained by the City should help in this effort.

Section 2. REPEAL. To the extent any prior ordinances enacted by the Governing Body conflict with this ordinance, they are hereby repealed.

Section 3. SEVERABILITY: If any provision of this code is declared unconstitutional, or the application thereof to any person or circumstance is held invalid, the constitutionality of the remainder of the code and the applicability thereof to other persons and circumstances shall not be affected.

Section 4. EFFECTIVE DATE: This ordinance shall take effect and be in force from and after its publication in the official city newspaper.

ADOPTED this ____ day of _____, 2016.

Mayor

Attest

City Clerk
(SEAL)

To: Richard U Nienstedt and the Honorable City Commission

From: Laurel Gimzo, Assistant City Clerk

Re: 2017 CMB License Renewals

Date: 11/8/2016



Attached is the list of applications for Cereal Malt Beverage (CMB) Licenses for the 2017 calendar year. A copy of each Kansas Department of Revenue Retailers' Sales Tax Certificate, as well as, the completed and signed Cereal Malt Beverage Application has been received for each applicant. The applications have been reviewed and approved by the Police Department and the City Attorney with no reason for denial. Upon approval, a report will be submitted to the Kansas Department of Revenue with appropriate fees. A State CMB stamp is attached to each CMB license. Without this stamp, the CMB license is not valid. The State CMB Stamp fee is in addition to the license fee and is collected by the City Clerk at the time of application.

The Police Department is currently prohibited from using the National Crime Information Center (NCIC*) databases for non-criminal justice information queries for this application process. Only local databases can be used by the police department for city license approval. According to the Handbook for Cereal Malt Beverage Act, a more extensive criminal background check should be performed. We are exploring methods and vendors to complete more in-depth criminal background checks for future Cereal Malt Beverage license applicants.

CMB is defined in the CMB Act as having not more than 3.2 percent alcohol by weight produced by fermentation and not by distillation. There are two types of CMB licenses:

- A Cereal Malt Beverage license allows for the sale of cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.
- A Cereal Malt Beverage license for the sale of any CMB for use or consumption on the licensed premise and not for resale in any form.

It is recommended with consensus from the Governing Body to place this item on the Next Regular Meeting Agenda, November 16, 2016 for approval.

*NCIC is a computerized index of criminal justice information (i.e. - criminal record history information, fugitives, stolen properties, missing persons). It is available to Federal, state, and local law enforcement and other criminal justice agencies and is operational 24 hours a day, 365 days a year.

The following is the list of CMB Applications received by the Finance Department. These applications have been reviewed by the City Attorney and Police Department with no reason for denial.

For Consumption on the Premises:

- Shari Bishop, Bishop's Brew: 120 E Dundee
- NPC International, Inc., Pizza Hut #4739: 2314 S Princeton Street
- John Duncan, Pizza Time Pub LLC: 208 S Main Street
- Pizza Village, Inc.: 330 S Main Street
- Robert E Redeker, Poncho's of Ottawa: 429 S Main Street
- Samuel Pacheco II, Maria's: 314 S Main Street

Not for Consumption on the Premises:

- Casey's Store #2362: 940 N Main Street
- Casey's Store #2668: 1019 W 7th Street
- Casey's Store #2746: 334 N Main Street
- Heartland Petroleum, Mini Mart: 2120 S Princeton Street
- Leiszler Oil, Short Stop #23: 1621 S Main Street
- Love's Travel Stop #258: 203 E 27th Avenue
- Morani, Inc., Logan 66: 304 E Logan Street
- Cosentino Group, Inc., Price Chopper: 120 East 19th Street
- SM Trading Corp, Fuel Express 17: 2518 E Logan Street
- Taylor Oil Inc., Ottawa Amoco: 2305 S Cedar Street
- Walgreen's Co.: 1445 S Main Street
- Wal-Mart #382: 2101 S Princeton Street

STAFF MEMORANDUM

Target Meeting Date: November 16, 2016

TO: Richard U. Nienstedt, City Manager

FROM: Wynndee S. Lee, AICP, Community Development Director & Jim Sherman, Chief Building Official

DATE: November 10, 2016

SUBJECT: Amendments to permit fees

Community Development staff have identified changes to be made to the fee resolution related to building permit projects. This has been both an internal discussion and one with contractors because in several recent situations, the permit fees currently applied result in a higher fee than is really appropriate. In addition, there were a few areas of clean-up work to the resolution that was not addressed previously.

Previously building permit fees were calculated for renovation/remodels and new construction by using the square feet of the area being altered/new by the ICC table of per square foot valuation. Those two numbers were multiplied together to achieve the valuation. In both new and renovation permits, frequently the permit fee was much higher than would normally be found on such projects. This is especially true for renovation on older homes in Ottawa. What is being presented now is to have the applicant submit the project valuation for us to calculate the building permit fee using the existing permit fee table. There is a provision in this new language that allows the Building Official to adjust the fee if the valuation submitted by the applicant is found to be low. By using valuation this will be a much more universally fair method of calculating building permit fees.

Many fees remaining are flat fees. On some residential and commercial trade permits, the valuation portion of permitting will come into use if the valuation of the trade permit is higher than average for the work performed. An example would be a building with five HVAC units and a complete new HVAC system, which could be a project over \$1,000,000 as an example, so the valuation is the most appropriate method of determining the fee.

Other Changes:

- Language is being proposed to clear up wording to where multiple permits for one address will now be required to be assembled into one permit.
- New language will allow the Chief Building Official to assess a uniform miscellaneous fee on certain small projects that fall in between definitions of permit types.
- The installation of manufactured homes will now have new permit fee language that better reflects the types of building inspections conducted for each installation.

We recommend adoption of the revised Fee Resolution with an effective date December 1, as on the whole it will allow reductions immediately.

RESOLUTION NO. _____

A RESOLUTION AMENDING CHAPTER VI, ARTICLE VII, PERMIT FEES FOR THE ISSUANCE OF BUILDING PERMITS IN THE CITY OF OTTAWA, KANSAS, TO BE EFFECTIVE, AS PROVIDED IN ORDINANCE NUMBERS 3844-13, 3845-13, 3846-13, 3847-13, 3848-13, 3850-13, 3851-13, 3852-13, 3853-13, AND THE MUNICIPAL CODE, OF THE CITY OF OTTAWA, KANSAS, 2015, AND REPEALING RESOLUTION 1655-14.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OTTAWA, KANSAS.

Section 1. ARTICLE VII OF CHAPTER VI of the Municipal Code of the City of Ottawa, Kansas, 2015, relating to permit fees is hereby repealed and replaced with the following:

ARTICLE VII. PERMIT FEES

Section 6-701 Fees.

All fees for the issuance of a building permit shall be paid in the amount set forth in this ordinance. All fees shall be due and payable before a building permit may be issued. The fees shall be as follows:

Permit fees will be based on valuation. Building permit valuation shall include total value of the work for which a permit is being issued **minus the real estate the project rests upon.**

Only one building permit is to be issued per project address for a renovation project. The Chief Building Official has the authority to approve separate permits when the individual trades are working more than 120 days apart on individual systems such as water heaters, electric service, furnace, etc.

~~Valuation will be calculated by using the Building Valuation Data as published in the ICC Building Safety Journal 2009.~~

If in the opinion of the Chief Building Official, the valuation is underestimated on the application, the final building permit valuation shall be set by the Chief Building Official. The following table will be used to assist in that determination:

Square Foot Construction Costs a, b, d

Group (2009 International Building Code)	1A	1B	2A	2B	3A	3B	4	5A	5B
A-1 Assembly, theaters, with stage	202.05	195.53	190.98	182.97	172.26	167.18	177.12	157.17	151.38
A-1 Assembly, theaters, without stage	182.99	176.47	171.92	163.91	153.24	148.16	158.07	138.15	132.36
A-2 Assembly, nightclubs	155.74	151.36	147.50	141.90	133.46	129.73	136.94	121.02	116.96
A-2 Assembly, restaurants, bars, banquet halls	154.74	150.36	145.50	140.90	131.46	128.73	135.94	119.02	115.96
A-3 Assembly, churches	186.22	179.70	175.15	167.15	156.44	151.36	161.30	141.35	135.56
A-3 Assembly, general, community halls, libraries, museums	157.46	150.93	145.39	138.38	126.08	122.58	132.53	111.57	106.79
A-4 Assembly, arenas	181.99	175.47	169.92	162.91	151.24	147.16	157.07	136.15	131.36
B Business	154.89	149.31	144.53	137.72	125.27	120.56	132.32	109.78	105.26
E Educational	171.53	165.59	160.55	153.20	141.88	134.72	147.92	123.99	119.32
F-1 Factory and industrial, moderate hazard	94.86	90.51	85.32	82.51	73.88	70.62	79.19	60.84	57.54
F-2 Factory and industrial, low hazard	93.86	89.51	85.32	81.51	73.88	69.62	78.19	60.84	56.54
H-1 High Hazard, explosives	88.89	84.54	80.35	76.54	69.09	64.83	73.22	56.05	51.75
H234 High Hazard, explosives	88.89	84.54	80.35	76.54	69.09	64.83	73.22	56.05	51.75
H-5 HPM	154.89	149.31	144.53	137.72	125.27	120.56	132.32	109.78	105.26
I-1 Institutional, supervised environment	159.09	153.50	148.95	142.51	130.74	127.30	138.80	117.44	112.84
I-2 Institutional, hospitals	260.68	255.10	250.32	243.51	230.40	N.P.	238.12	214.91	N.P.
I-2 Institutional, nursing homes	182.27	176.70	171.91	165.10	153.06	N.P.	159.71	137.57	N.P.
I-3 Institutional, restrained	178.01	172.44	167.66	160.85	149.66	143.95	155.45	134.16	127.64
I-4 Institutional, day care facilities	159.09	153.50	148.95	142.51	130.74	127.30	138.80	117.44	112.84
M Mercantile	115.80	111.42	106.56	101.96	93.15	90.42	97.00	80.71	77.65
R-1 Residential, hotels	160.44	154.84	150.29	143.85	132.24	128.80	140.31	118.95	114.35
R-2 Residential, multiple family	134.26	128.66	124.11	117.67	106.72	103.28	114.78	93.42	88.82
R-3 Residential, one - and two-family	126.16	122.65	119.64	116.48	112.21	109.30	114.55	105.15	98.95
R-4 Residential, care/assisted living facilities	159.09	153.50	148.95	142.51	130.74	127.30	138.80	117.44	112.84
S-1 Storage, moderate hazard	87.89	83.54	78.35	75.54	67.09	63.83	72.22	54.05	50.75
S-2 Storage, low hazard	86.89	82.54	78.35	74.54	67.09	62.83	71.22	54.05	49.75
U Utility, miscellaneous	68.86	64.97	60.79	57.48	51.24	47.92	54.61	39.75	37.87

- a. Residential attached garages, detached garages, accessory structures and carports will have square foot valuation at 19.00 per square foot.
- b. Unfinished basements are to be calculated at 15.00 per square foot.
- c. Post Frame Construction are to be calculated at 14.00 per square foot.
- d. NP = not permitted.

Permit fees will be based on the 1997 UBC Table 1-A Building Permit Fees.

**1997 Uniform Building Code Table 1-A
Building Permit Fees**

Total Valuation	Fee
\$1.00 to \$500.00	\$23.50
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$1,00,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00, or fraction thereof

Section 6-702 All-New Construction

New Construction Permit fees will be based on valuation and the 1997 UBC permit fee chart **Table 1-A**. Plumbing, electrical, and mechanical contractor fees will be inclusive when permit is obtained by a general contractor.

Section 6-703 Residential and Commercial Remodels

Remodel permits issued will be at a rate of 50% of the UBC calculated fee, from valuation and the 1997 UBC permit fee chart. Plumbing, electrical, and mechanical contractor fees will be inclusive. If the permit fee for the remodel is the minimum fee **\$40.00 or less, for residential, \$80.00 or less for commercial**, the trade contractors fees will be assessed.

Section 6-704 C-4 Central Business District fees.

Fees for commercial construction work, demolition, or remodel in the downtown C-4 Zoning District will be 50% of the normal commercial permit fee.

Residential dwellings above the first floor located between the Marias Des Cygnes River, Fifth Street, the alley located one-half block west of Main Street and the alley located one-half block east of Main Street shall be within the CBD Residential Revitalization District and all permit fees for repairs, remodeling, and improvements of the residential dwelling units are waived.

Section 6-705 Manufactured Homes.

No Manufactured homes built prior to June 15, 1976 are permitted within the city limits. Manufactured homes built before June 15, 1976 shall not be renovated.

Manufactured Homes in a Manufactured Home Park: \$75 (includes installing of deck, landing, & handicap ramp at the time of the trailer installation and before final certificate of occupancy). Trade contractors may be listed on the permit, but their permit fee will be added to the total cost of the permit. **Plumbing, electrical, and mechanical contractor fees will be inclusive. Any new plumbing or electrical installation required for the site shall be permitted separately. The fee for each shall be \$30.00.**

Manufactured Homes on runners, skirted, and a private lot in MHS Zoning Districts: ~~30% of the UBC calculated permit fee from valuation and the 1997 UBC permit fee chart.~~ **The fee shall be \$75.00.** Plumbing, electrical, and mechanical contractor fees will be inclusive. **Any new plumbing or electrical installation required for the site shall be permitted separately. The fee for each shall be \$30.00.**

Residential Design Manufactured Homes on permanent wall foundations in R-1, R-2, or R-3 Zoning Districts: ~~50% of the UBC calculated permit fee from valuation and the 1997 UBC permit fee chart. Plumbing, electrical, and mechanical contractor fees will be inclusive. (See Article 24, Section 24-8 for zoning standards).~~ **The fee shall be \$75.00 for the manufacture home. A third party inspection report, conducted by an ICC approved agency or private engineer licensed by the state of Kansas, shall be submitted prior to permit issuance. All foundations, plumbing, electrical and mechanical installations shall be permitted and based on valuation. The valuation amount shall be added to the \$75.00 as the overall building permit fee.**

Section 6-706 Pools.

~~Pools that are permanently installed above or in ground require a permit. Those pools with 4 foot high sides do not require a fence but do require a removable ladder. Pools with less than 4 foot high sides require a fence and a fence permit is required. See below for fees.~~

Section 6-707 Other Fees.

Type	Residential	Commercial
Garages	50% of Permit Fee	Full fee
Garports / Storage Sheds	30% of Permit Fee	Full fee
Roofs		
Houses	\$50.00	
Commercial Buildings		\$100.00 per building (churches, schools, hotels, apartment complex)
Garages/Sheds	\$25.00	\$50.00
Duplexes, each side	\$25.00	
Fences / Dog Pens *	\$25.00	\$50.00
Demolition		
Commercial		\$100.00
House with or without garage	\$50.00	
Garages	\$25.00	\$50.00
Storage sheds	\$20.00	\$40.00
Pools		
Permanently installed above ground	\$50.00	
In ground	\$100.00	\$200.00
Signs	\$1.00 per square foot, minimum fee \$20.00	\$1.00 per square foot, minimum fee \$20.00
Excavation/Grading	\$35.00	\$35.00
❖Miscellaneous: Commercial Awnings; Siding; Patios with roofs / enclosures; porches; decks; HG ramps; steps; foundation repairs; storm shelters; hot tubs (electrician needed); minor remodel, cell tower, generator, etc. Siding, window replacement, ramps for accessibility, accessory buildings less than 200 square feet, awnings, platform decks less than 30" above grade and less than 200 square feet.	\$40.00	\$95.00
Irrigation sprinkler systems	\$40.00	\$40.00
Plumbing, a, b	\$30.00	\$50.00
Electric, a, b	\$30.00	\$50.00
HVAC Mechanical, a, b	\$30.00	\$50.00
Replacement of complete systems or adding completely new systems. (such as HVAC systems, new conveyor systems)		Fees will be based on valuation and the 1997 UBC permit fee chart. Will be 50% of the total fee.

* Underground dog fences do not require a permit.

** If a trade contractor is needed, he/she may be listed on the permit, and the permit fee for that trade will be added to the total of the permit cost.

- a. All permits issued for new equipment and new systems will be based on valuation.
- b. All permits issued for replacement equipment and systems will have the base permit fees applied for valuations for Residential up to \$8,000 and for Commercial up to \$15,000. Once the valuation exceeds the maximum base amount all replacement permits shall be issued using valuation.

❖ **The Chief Building official may assess the minimum miscellaneous fee for projects that are ancillary in nature and not defined in the miscellaneous category.**

Section 6-708 Plan Review Fee.

Residential: None

Commercial: 20% of Permit Fee

For use of outside consultants for plan reviews will be billed at actual cost.

Section 6-709 Re-inspection and After Hour Fees.

Re-inspection fees for ~~the second~~ re-inspections may be assessed by the Chief Building Official. The fee will be \$50.00 for each re-inspection.

After hours inspections \$75.00 per hour, one hour (1) minimum charge.

Fees must be paid before the next inspection is scheduled.

Section 6-710 Temporary Certificate of Occupancy.

When a Temporary Certificate of Occupancy has been issued for 30 days, and yet a final Certificate of Occupancy is not generated, there will be an additional fee of \$100.00 to reinstate the Temporary Certificate of Occupancy.

Section 6-711 No Permit Fees:

When a contractor has started a job **project that requires a building permit**, prior to obtaining his/her building permit, a fee of 1/2 of the permit cost will be added to the permit fee.

Section 2. RESOLUTION No. 1471-09 of the City of Ottawa, Kansas is hereby repealed.

Section 3. EFFECTIVE DATE. This resolution shall be in full force on December 1, 2016.

PASSED AND ADOPTED by the governing body of the City of Ottawa, Kansas, this _____ day of _____, 2016.

Mayor

Attest:

City Clerk