

**Study Session Minutes  
Ottawa, Kansas  
Minutes of August 22, 2016**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Reed, Commissioner Graves, Commissioner Skidmore, and Commissioner Jorgensen. A quorum was present.

4:02 p.m. Mayor Caylor called the meeting to order.

**Public Comments**

None offered at this time.

**Interview for Ottawa Municipal Auditorium (OMA) Advisory Board**

The Governing Body interviewed Amy Carlson for an open position on the OMA Advisory Board. The Governing Body agreed by consensus to appoint Amy Carlson to the OMA Advisory Board.

**Minutes to Review**

The Governing Body reviewed meeting minutes from the August 15, 2016 Study Session and the August 17, 2016 Regular Meeting with one correction. The Governing Body agreed to place this item on the next Regular Meeting agenda for September 7, 2016.

**Request for Temporary Permit**

Considered a request for a Temporary License for Seasonal, Itinerant Salesmen, Merchants, Solicitors and Vendors for Boot Block on October 1, 2016. It was explained that the Franklin County Cancer Foundation has completed the required application which has been reviewed by the City Clerk with no reason for denial found. The Governing Body agreed by consensus to place this item on the next Regular Commission meeting agenda.

**Advanced Metering Infrastructure (AMI)**

Heard an update from Utility Director Dennis Tharp related to a proposed Advanced Metering Infrastructure Test Deployment. Mr. Tharp explained that the city is ready to execute a contract with Elster. The entire project will take between 4 and 5 years to complete in its entirety. The Elster company will work with the Tyler system. There will be an increase in the cost of a meter, which will be about double compared to the current meter cost, but metering will be more accurate and reading will be electronic. The test group will include 200 electric and 200 water meters. It was agreed to place this item on the next Study Session for further discussion.

Director of Utilities Tharp also informed the Governing Body that the City has a new raw water line in progress located at the Second Street river lift station to the water plant and also, tomorrow is a planned electrical outage for the area between 15th-19th Streets and between Oak and Elm Streets. The outage could last between 1-5 hours.

August 22, 2016

### City Manager's Report

- August 23, 2016: The annual Ottawa University Fusion event is tomorrow between 6-8 pm. Rain will move the event indoors
- Next Monday the city will have the Rock Creek Contract to review
- There will be a Joint meeting on August 31<sup>st</sup> at 10 am at the County Commission Chambers.
- Mayor Caylor will not be available on August 31<sup>st</sup>...
- Joint meeting on Aug 31 at 10 a.m. at County Chambers at the Franklin County Annex
- Mayor Caylor will not be available on August 31<sup>st</sup>.

### **City Manager's Report**

City Manager Richard U. Nienstedt reminded the City Commission about the OU Fusion event on August 23, 2016. Also, the Rock Creek Business Park design will be discussed during the next study session, with the intention to continue discussion on Wednesday, August 31, at 10:00 am in joint meeting with the County Commission.

### **Commission Reports**

None

### **Mayor's Report**

None

### **Announcements**

The Mayor announced:

1. August 22, 2016 Special Call Commission Leadership Session, 5:00 pm, City Hall
2. August 23, 2016 Ottawa University Fusion, 6:00 - 8:00 pm, 300 Block of Main
3. August 29, 2016 Study Session, 4:00 pm, City Hall, Special Call Leadership meeting following the Study Session Commission Chambers.
4. August 31, 2016 Special Call Meeting for Leadership Academy Luncheon/Project Presentations, 11:30 am –1:30 pm, at NCCC
5. September 5, 2016 Labor Day, Study Session CANCELED
6. September 5, 2016 City Offices CLOSED FOR LABOR DAY

**Adjournment**

There being no further business to come before the Governing Body Commissioner Skidmore made a motion, seconded by Commissioner Graves seconded to adjourn the meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting adjourned.

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City Clerk