

**Regular Meeting Minutes  
Commission Chambers  
101 S Hickory, Ottawa, Kansas  
Minutes of August 17, 2016**

The City Governing Body met at 9:30 am, this date, for the Regular City Commission Meeting with the following members present and participating to wit: Mayor Caylor, Commissioner Skidmore, Commissioner Graves, Commissioner Reed, and Commissioner Jorgensen present. A quorum was present.

Mayor Caylor called the meeting to order, welcomed the Chamber Audience and led the Pledge of Allegiance to the American flag. The invocation was given by Pastor Bruce Beatty, Ottawa Church of the Nazarene.

**Consent Agenda**

The Governing Body reviewed the consent agenda which included the minutes from July 25, 2016, August 1, 2016 and August 8, 2016 Study Sessions, August 1, 2016 Special Call for Leadership Session, and August 3, 2016 Regular Meeting and the regular agenda. Commissioner Skidmore made a motion, seconded by Commissioner Graves to approve the consent agenda. The motion was considered and upon being put, all present voted aye. The Mayor declared the consent agenda duly approved

**Public Comments**

The Governing Body heard from Mr. Micheal (this is the spelling on his card) Whitmore, Washburn Towers Nutrition Site Manager and Community Outreach Coordinator. Mr. Whitmore stated that he is new to the community as of July. He asked to get the Meals on Wheels name back out and into the public again. His intent is to make sure no one in Ottawa goes hungry. He is working in a six county area, but right now is focusing on Ottawa. He asked the Governing Body and the public to come eat with their clientele. They need to know the day before. The Mayor thanked Mr. Whitmore for the information.

**Declaration**

None were given at this time.

**Proclamation Recognizing Ottawa Church of the Nazarene**

The Mayor explained this proclamation recognizes the Ottawa Church of the Nazarene on their 100th Anniversary and read the proclamation. Pastor Bruce Beatty and members of the congregation accepted the proclamation on behalf of the Ottawa Church of the Nazarene.

**Introduction of New Employees**

The Mayor called upon Director of Finance Scott Bird to introduce Lydia Sierra, Clerk II of the Finance Department.

The Mayor then called upon Police Chief Dennis Butler to introduce Officers Joe Carrier and Adam Seyler of the Ottawa Police Department.

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**Ordinance- Authorizing and Providing for Acquisition of Land by Condemnation**

The Governing Body heard from City Attorney Blaine Finch who explained the request for condemnation requested for property at 415 E at 15th Street to allow for sidewalk improvements. The project requires both temporary and permanent easements. This is only for the land sufficient to do the path project. The city hasn't been able to contact this property owner and thus this action is necessary. Community Develop Director Wynndee Lee explained this project is a continuation of the overall network of walking and biking paths. This action allows the City Attorney to go to court to properly take this action. There will be need of a resolution and other legal processes to ensure that this is done with proper diligence and compensation. Commissioner Jorgensen made a motion, seconded by Commissioner Reed to adopt the ordinance. The motion was considered and upon being put, all present voted aye. The Mayor declared the ordinance adopted and numbered Ordinance No. 3927-16.

**Ordinance- Revising 2016 Uniform Public Offense Code (UPOC)**

The Governing Body heard from Police Chief Dennis Butler who explained changes and revisions to UPOC 2016 including Section 10.6 Air Gun, Air Rifle, Bow and Arrow, Slingshot, BB gun or Paintball Gun as well as other changes to the 2016 UPOC. Commissioner Graves made a motion, seconded by Commissioner Skidmore to adopt the 2016 UPOC with the revisions as recommended by Chief Butler. The motion was considered and upon being put, all present voted aye. The Mayor declared the ordinance adopted and numbered Ordinance No. 3928-16.

**Ordinance-Revising the 2016 Standard Traffic Ordinance (STO)**

Chief Dennis Butler explained the changes to the 2016 STO, which deals with a Kansas Supreme Court decision related to refusal of taking an alcohol breath test and other revisions. Commissioner Reed made a motion, seconded by Commission Graves, to adopt the revisions to the 2016 STO as recommended Chief Butler. The motion was considered and upon being put, all present voted aye. The Mayor declared the ordinance adopted and numbered Ordinance No. 3929-16.

**Report by City Manager**

Heard from City Manager Richard U. Nienstedt who explained on Monday the Work Sessions will be live streamed. On Thursday night the city will begin spraying for mosquitoes. This will be done with assistance from the Franklin Co. Health Dept. and Center for Disease Control (CDC) guidelines. The city has borrowed a public information video to help inform the community relate to this action.

**Reports by City Commissioners**

Commissioner Reed noted most of the schools are in session and want to wish families the best of blessings.

Commissioner Skidmore explained he was glad the City is being proactive in spraying for mosquito's. Reminded the public to walk around the yard after a rain and empty those things that hold water.

### **Report by Mayor**

Mayor Caylor read a letter from Wyandotte Co. Mayor Mark Holland, who expressed deep appreciation to Ottawa Police Department members who covered for the Wyandotte Police Department during a funeral for one of their officers.

The Mayor welcomed Ottawa University students who are arriving to Ottawa and asked the public to welcome them to the community.

Mayor Caylor announced USD 290 students' start tomorrow and Friday. Please look out for pedestrians as we start the new school year.

### **Announcements**

The Mayor announced:

- August 17, 2016 Quarterly Image Award & New Education/Healthcare Welcome Luncheon which REPLACES August Joint Meeting, 11:45 am, Garfield Elementary
- August 22, 2016 Study Session, 4:00 pm, City Hall
- August 22, 2016 Special Call Commission Leadership Session, 5:00 pm, City Hall
- August 23, 2016 OU Fusion, 6:00-8:00 pm, 300 Block of Main
- August 29, 2016 Study Session, 4:00 pm, City Hall
- August 31, 2016 Special Call Meeting for Leadership Academy Luncheon/Project Presentations, 11:30 - 1:30 at NCCC

### **Adjournment**

There being no further business to come before the Governing Body Commission Skidmore made a motion, seconded by Commissioner Graves to adjourn the meeting. The meeting adjourned at 10:18 am.

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Carolyn S. Snethen, City Clerk

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