

**Study Session Minutes
Ottawa, Kansas
Minutes of August 1, 2016**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Reed, Commissioner Graves, and Commissioner Skidmore. Commissioner Jorgensen was absent. A quorum was present.

Mayor Caylor called the meeting to order.

Public Comments

None offered at this time.

K-68 and Main Improvement Project

The Governing Body heard from Public Works Director Michael Haeffele regarding a request for approval of an agreement with the Kansas Department of Transportation for a Geometric Improvement Project at K-68 and Main and for authorization for the Mayor and City Clerk to sign the agreement. This project will widen the turn radius on the west bound lane of K-68 and install new traffic signals and cross walks. The project estimate is \$469,571 with Kansas Department of Transportation's share not to exceed \$400,000. This leaves the City of Ottawa with the cost of \$69,571. It was agreed to place this item on the next regular meeting agenda, August 3, 2016.

Ordinance—Kansas Gas Service Natural Gas Franchise

The Governing Body heard from City Attorney Blaine Finch regarding a request for approval of an ordinance renewing the Kansas Gas Service Natural Gas Franchise. The term of this franchise is 10 years from the effective date of the ordinance. It was agreed to place this item on the next regular meeting agenda.

Meeting in Washington D.C.

Police Chief Dennis Butler gave an update on the meeting he attended at Washington D.C. on July 15, 2016. The topic of this meeting was 21st Century Policing.

Utility Office and KDHE Revolving Loan Fund

The Governing Body heard from Utilities Director Dennis Tharp and Assistant Utilities Director Dave Buehler regarding the completion update on the utility office building as well as the KDHE Revolving Loan Fund. It was proposed to use the KDHE Revolving Loan Funds for a project to replace water lines along Main Street from 1st to 5th. The lines that are currently in place need to be replaced due to multiple breaks and erosion of the lines. This project falls within the KDHE guidelines and the estimate for this project is \$1.3 Million. Consensus was given from the Governing Body to proceed with the engineering phase of this project.

August 1, 2016

Live Streaming of Study Session Meetings

The Governing Body heard from the Information Technology Department including Mat Simonson, Paul Sommer, and Chuck Bigham. Discussion was made regarding streaming the study session meetings and the equipment that would be involved with that. Consensus was given to proceed with the process of getting the Study Session's live streamed.

2017 Budget

Finance Director Scott Bird presented the final numbers of the 2017 budget as well as compared them to the 2016 budget.

National Night Out

The Governing Body and City Manager Richard U. Nienstedt reviewed a handout of the different stops being made at National Night Out as well as travel arrangements.

City Manager's Report

City Manager Richard U. Nienstedt invited the Governing Body to attend an event at the Police Department tonight at 8:00 pm with the American Arrows Baseball Team, who just won the State Title for the second year. The team plan to thank the Police Officers and Firefighters for all they do to protect our community before leaving for the Regional Tournament.

Mayor's Report

Mayor Caylor reported the Army Band Concert at the Ottawa Municipal Auditorium was a great success with a wonderful turnout. Mayor Caylor also thanked the Firefighters and Police Officers for all they have done for our community in the past couple weeks.

Announcements

Mayor Caylor announced the following:

- August 1, 2016: Special Call Commission Leadership Session, 5:00 pm, City Hall
- August 2, 2016: National Night Out, 5:30 pm
- August 3, 2016: Regular Meeting, 7:00 pm, City Hall
- August 8, 2016: Study Session, 4:00 pm, City Hall
- August 15, 2016: Study Session, 4:00 pm, City Hall
- August 17, 2016: Regular Meeting, 9:30 am, City Hall
- August 23, 2016: Ottawa University Fusion, 6:00 – 8:00 pm, 300 Block of Main

Adjournment

There being no further business to come before the Governing Body, Commissioner Skidmore made a motion, seconded by Commissioner Graves to adjourn the meeting. The meeting was adjourned at 5:04 pm.

Carolyn S. Snethen, City Clerk