

**Regular Meeting Minutes  
Commission Chambers  
101 S Hickory, Ottawa, Kansas  
Minutes of July 6, 2016 at 7:00 pm**

The Governing Body met at 7:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Reed, Commissioner Skidmore, Commissioner Graves, and Commissioner Jorgensen. A quorum was present.

Mayor Caylor called the meeting to order and welcomed the Chamber Audience and led the Pledge of Allegiance to the American Flag. The invocation was given by Pastor Armogen Walker with Bethany Baptist Church.

**Consent Agenda**

The Governing Body reviewed the consent agenda consisting of minutes from the June 1, 2016 and June 15, 2016 Regular Meetings; the June 6, 2016 and June 13, 2016 Study Sessions; the June 6, 2016 Special Call Meeting for Leadership Training; and the regular meeting agenda. Commissioner Skidmore made a motion, seconded by Commissioner Graves to approve the consent agenda. The motion was considered and upon being put, all present voted aye. The Mayor declared the consent agenda duly approved.

**Public Comments**

None offered at this time.

**Declaration**

None given at this time.

**Public Hearing—Temporary Events where Alcoholic Beverages will be Sold or Served**

City Attorney Blaine Finch gave an overview of the ordinance that establishes a permitting process for temporary events where alcoholic beverages will be sold or served.

The public hearing was opened at 7:16 pm.

No public comments were made during this public hearing.

The public hearing was closed at 7:17 pm.

**Ordinance—Temporary Events to Sell or Serve Alcohol**

The Governing Body reviewed an ordinance establishing a permitting process for temporary events where alcoholic beverages will be sold or served. Commissioner Graves made a motion, seconded by Commissioner Reed to approve the ordinance. The motion was considered and upon being put, all present voted aye. The Mayor declared the ordinance duly adopted and the ordinance was numbered Ordinance No. 3922-16.

**Public Hearing—Special Events where Cereal Malt Beverages will be Sold or Served**

City Attorney Blaine Finch gave an overview of the ordinance that establishes a permitting process for special events where cereal malt beverages will be sold or served.

The public hearing was opened at 7:22 pm.

No public comments were made during this public hearing.

The public hearing was closed at 7:24 pm.

**Ordinance—Special Events to Sell or Serve Cereal Malt Beverages**

The Governing Body reviewed an ordinance establishing a permitting process for special events where cereal malt beverages will be sold or served. Commissioner Graves made a motion, seconded by Commissioner Reed. The motion was considered and upon being put, all present voted aye. The Mayor declared the ordinance duly adopted and the ordinance was numbered Ordinance No. 3923-16.

**Public Hearing—Sale of Liquor and Cereal Malt Beverages on Sundays and Holidays**

City Attorney Blaine Finch reviewed the ordinance amending the Municipal Code to authorize Sunday sales of alcoholic liquor and cereal malt beverages.

The public hearing was opened at 7:29 pm.

No public comment was made during this public hearing.

The public hearing was closed at 7:30 pm.

**Ordinance—Sunday sales of Alcoholic Liquor and Cereal Malt Beverages**

The Governing Body reviewed an ordinance amending Section 4-306 of Article III “Cereal Malt Beverages” and Section 4-604 of Article IV “The Sale of Liquor by the Package” of Chapter 4 of the Municipal Code to authorize Sunday sales of alcoholic liquor and cereal malt beverage in the original package and sales of alcoholic liquor in the original package on certain holidays. Commissioner Graves made a motion, seconded by Commissioner Jorgensen to adopt the ordinance. The motion was considered and upon being put the roll call vote was as follows: Commissioner Reed- yes, Commissioner Jorgensen- yes, Commissioner Grave- yes, Commissioner Skidmore- no, and Mayor Caylor- yes. The ordinance was duly adopted with a 4-1 vote and the ordinance was numbered Ordinance No. 3924-16.

**Walnut Street Bike Lane Update**

Public Works Director Michael Haeffele spoke regarding an update on the Walnut Street Bike Lanes. After a lot of time spent on research and coming up with a plan from the Downtown Vision Group and Engineers, the final designs have been finished. City Staff will be starting the bike lane installation in late July or early August. Once the project begins, it is anticipated that it will take 2 weeks to complete the project.

### **Report by City Commissioners**

Commissioner Graves commented regarding public hearings and comments that are made are taken very seriously. The Governing Body has to make the best decision they see fit for the community of Ottawa.

Commissioner Skidmore stated he hopes everyone had a great 4<sup>th</sup> of July. Commissioner Skidmore stated Ottawa had a great firework display this year.

Commissioner Reed is very thankful for Ottawa's firework display and City Band performances.

Commissioner Jorgensen stated it is nice to have the Chamber of Commerce Day on Monday. The firework display was the best show he has seen in some time and Commissioner Jorgensen stated Mr. Rex Carswell's group did a great job.

### **Report by Mayor**

Mayor Caylor thanked Rex Carswell for all his work to make the firework display happen and also thanked the City Band for a great performance.

Mayor Caylor stated some major movement for the City of Ottawa took place at the meeting tonight and this is a step forward for our community.

### **Announcements**

Mayor Caylor announced:

- July 11, 2016: Study Session, 4:00 pm, City Hall
- July 18, 2016: Study Session, 4:00 pm, City Hall
- July 20, 2016: Regular Meeting, 9:30 am, City Hall
- July 26, 2016: Army Band Concert, 7:00 pm, Ottawa Municipal Auditorium

### **Executive Session**

City Manager Richard U. Nienstedt announced an executive session was needed for Attorney-Client Privilege for a period of 10 minutes with the City Attorney and City Manager present. The executive session will begin at 7:55 pm and end at 8:05 pm. No action will be taken after the executive session.

### **Recess**

Commissioner Reed made a motion, seconded by Commissioner Skidmore to recess into executive session at 7:55 pm for a period of 10 minutes for Attorney Client Privilege. The motion was considered and upon being put, all present voted aye. The Mayor declared the regular meeting duly recessed.

### **Reconvene**

Commissioner Skidmore made a motion, seconded by Commissioner Graves to reconvene the regular meeting at 8:05 pm. The motion was considered and upon being put, all present voted aye. The Mayor declared the regular meeting duly reconvened.

**Adjournment**

There being no further business to come before the Governing Body, Commissioner Reed made a motion, seconded by Commissioner Graves to adjourn the meeting. The meeting was adjourned at 8:05 pm.

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Carolyn S. Snethen, City Clerk