

**Study Session Minutes
Ottawa, Kansas
Minutes of July 11, 2016**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Reed, Commissioner Graves, Commissioner Skidmore, and Commissioner Jorgensen. A quorum was present.

Mayor Caylor called the meeting to order.

Public Comments

None offered at this time.

Interview for Board of Zoning Appeals

The Governing Body interviewed Roger Welton for the Board of Zoning Appeals. Discussion was made and it was agreed to place the appointment of Roger Welton to the Board of Zoning Appeals on the next regular meeting agenda, July 20, 2016.

Minutes to Review

The Governing Body reviewed minutes from the June 21, 2016 Special Call Meeting with OMA Advisory Board, June 27, 2016 Study Session, June 27, 2016 Special Call Leadership Meeting, and the June 27, 2016 Special Call Meeting for Airport Master Plan Kickoff. It was agreed to place these items on the next regular meeting agenda.

2017 Budget Review

The Governing Body reviewed the following budgets with representatives for each:

- Library (1800)
- Willow Domestic Violence Center (1100)
- Prairie Paws Animal Shelter (1100)
- Ottawa Main Street Association (1100)
- Public Works Special Funds
 - o Cemetery (0140)
 - o Streets (0141)
 - o Fleet Management (0144)
 - o Parks (0146)
- Special Revenue Funds
 - o G.O. Debt Retirement Fund (0500)
 - o Special Parks and Recreation (1600)
 - o Special Alcohol Program (1700)
 - o Electric Power Supply Fund (4100)
 - o Revolving Loan Fund (5500)
 - o Waste Water Treatment Plant Debt Fund (7800)

Commissioner's Reports

Commissioner Reed gave updates on the Chamber of Commerce Board.

Commissioner Graves gave updates on the Play Task Force Board and the Ottawa Municipal Auditorium Board.

Commissioner Jorgensen stated he would give an update following the Airport Advisory Board meeting tomorrow at 5:30 pm.

Commissioner Skidmore will report on Prairie Paws after the quarterly meeting and gave an update on the Neighborhood Revitalization Committee.

Report by Mayor

Mayor Caylor gave an update on the Franklin County Development Council Board and stated she would provide an update after attending the next Library Board meeting.

Mayor Caylor stated she would be gone next week and Commissioner Reed will be taking her place as Mayor Pro Tem.

Announcements

Mayor Caylor announced:

- July 18, 2016: Study Session, 4:00 pm, City Hall
- July 20, 2016: Regular Meeting, 9:30 am, City Hall
- July 25, 2016: Study Session, 4:00 pm, City Hall
- July 26, 2016: Army Band Concert, 7:00 pm, Ottawa Municipal Auditorium

Adjournment

There being no further business to come before the Governing Body, Commissioner Reed made a motion, seconded by Commissioner Graves to adjourn the meeting. The meeting was adjourned at 5:57 pm.

Carolyn S. Snethen, City Clerk

July 11, 2016