

**Study Session Minutes
Ottawa, Kansas
Minutes of May 23, 2016**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Reed, Commissioner Graves, Commissioner Skidmore, and Commissioner Jorgensen. A quorum was present.

Mayor Caylor called the meeting to order.

Public Comments

The Governing Body heard from Harold Mayes on behalf of the Veteran's Parade requesting funding and inquiring about insurance requirements. Mr. Mayes was referred to Risk Manager Michelle Stegman regarding the insurance requirements.

John Coen from the Chamber of Commerce thanked the Governing Body for the assistance with the Junk and Truck event that was held on Saturday. It was stated this was the largest crowd and best business day ever for at least one business. Consideration regarding closing Main Street may be revisited for future events.

Minutes to Review

The Governing Body reviewed minutes from the May 16, 2016 Study Session, May 18, 2016 Regular Meeting, May 18, 2016 Special Call Joint City/County Meeting, and the May 18, 2016 Special Call Public Meeting for Rock Creek Development. It was agreed to place these items on the next regular meeting agenda, June 1, 2016.

Food for Fines Proposal

The Governing Body heard from Amy Carlson and Police Chief Dennis Butler from the Ottawa Police Department regarding a food for fines proposal. This proposal is for citizens to be able to pay for their parking fines in canned goods, which will then be donated to the local food pantries. Ms. Carlson has done research and other communities are doing this as well. Chief Butler stated he would like to see this happen a couple times throughout the year. It was mentioned that the Ottawa Library is currently doing a similar project for book fines twice a year. The Governing Body gave overall consensus for this proposal.

Kansas Department of Transportation Aviation Agreement

The Governing Body heard from Public Works Director Michael Haeffele regarding a Kansas Department of Transportation (KDOT) Aviation Agreement for a Jet-A Fuel Pump. Mr. Haeffele explained the city had applied for a grant for a tank and fuel pump and the grant has been approved. The grant will be for 85% funding, leaving the City to fund approximately \$13,350. It was agreed to place this item on the next regular meeting agenda.

April Monthly Reports

The Governing Body reviewed the April Monthly Financial and Activity reports with City Staff.

City Manager's Report

City Manager Richard U. Nienstedt reported:

- Walking bridge over the Marais des Cygnes River is being looked at in light of the log jam issue
- Dennis Tharp spoke regarding utility service for the Rock Creek Business Park

Commissioner's Reports

Commissioner Reed reported as part of the Healthy Community initiative, last Friday was Bike at Lunch, with about a dozen participants.

Commissioner Jorgensen inquired about the housing task force. Commissioner Skidmore stated there is some possible funding for this initiative.

Commissioner Skidmore reminded all about the Ottawa Price Chopper Grand Opening on May 25, 2016. Breakfast will be at 8:00 am and the ribbon cutting will be at 8:45 am.

Mayor's Report

Mayor Caylor reported she attended a Woman in Municipal Government Conference. Mayor Caylor stated we live in a really great community. Mayor Caylor stated she enjoyed seeing the scavenger hunt pictures from Playability Week and encouraged all to get a play passport.

Announcements

Mayor Caylor announced:

- May 30, 2016: Memorial Day, Study Session CANCELED
- May 30, 2016: City Offices CLOSED for Memorial Day
- June 1, 2016: Commission Photo, 6:45 pm, City Hall
- June 1, 2016: Regular Meeting, 7:00 pm, City Hall
- June 6, 2016: Study Session, 4:00 pm, City Hall
- June 13, 2016: Study Session, 4:00 pm, City Hall
- June 15, 2016: Regular Meeting, 9:30 am, City Hall
- June 20, 2016: Study Session, 4:00 pm, City Hall
- June 27, 2016: Study Session, 4:00 pm, City Hall
- June 27, 2016: Airport Master Plan Kickoff, 5:45 pm (or immediately following Study Session), Ottawa Municipal Airport

Open Agenda

John Divine reported to the Governing Body the City Leadership Class will bring reports on June 6th, June 20th, and July 25th.

Adjournment

There being no further business to come before the Governing Body, Commissioner Reed made a motion, seconded by Commissioner Graves to adjourn the meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly adjourned at 4:43 pm.

Carolyn S. Snethen, City Clerk