

**Study Session Minutes  
Ottawa, Kansas  
Minutes of May 9, 2016**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Reed, Commissioner Graves, Commissioner Jorgensen, and Commissioner Skidmore. A quorum was present.

Mayor Caylor called the meeting to order.

**Public Comments**

None offered at this time.

**Minutes to Review**

The Governing Body reviewed minutes from the April 25, 2016 and May 2, 2016 Study Sessions. It was agreed to place this item on the next regular meeting agenda, May 18, 2016.

**Conditional Use Permit—419 S Main**

The Governing Body heard from Community Development Director Wynndee Lee and Tom Weigand regarding a conditional use permit for 419 S Main St. It was agreed to place this item on the next regular meeting agenda.

**Neighborhood Revitalization Program Recommendation**

The Governing Body heard from Community Development Director Wynndee Lee regarding a recommendation from the Neighborhood Revitalization Program Review Committee. Two commercial and two residential properties have been recommended to be included into this program. The properties include 106 S Main, 110 S Main, 604 S Cedar, and 535 S Hickory. All properties meet the criteria to be eligible for the full rebate for their districts. It was agreed to place this item on the next regular meeting agenda.

**City Manager's Report**

City Manager Richard U. Nienstedt reminded the Governing Body on May 16<sup>th</sup>, the City Police Department will be conducting Active Shooter training at 8:00 am, 11:00 am, and 2:00 pm.

**Commissioner's Reports**

Mayor Caylor reported Pomona Lake has been releasing water which has helped us move along the log jam. Mayor Caylor discussed with the Governing Body Friday's Special Call Meeting reviewing what worked and what didn't.

### **Announcements**

Mayor Caylor announced:

- May 11, 2016: Annual Memorial Service for Police Week, 6:00 pm, Faith Lutheran Church
- May 16, 2016: Commission & City Staff Active Shooter Training, Municipal Court
- May 16, 2016: Study Session, 4:00 pm, City Hall
- May 18, 2016: Commission Photo, 9:15 am, City Hall
- May 18, 2016: Regular Meeting, 9:30 am, City Hall
- May 18, 2016: Special Call City/County Commission Joint Meeting, 10:15 am, City Hall
- May 18, 2016: Joint City/County/USD 290 Luncheon, 12:00 pm, City Hall
- May 18, 2016: Ribbon Cutting for RMH Emergency Room, 1:30 pm, Ransom Memorial Hospital

### **Adjournment**

There being no further business to come before the Governing Body, Commissioner Jorgensen made a motion, seconded by Commissioner Graves to adjourn the meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly adjourned at 4:56 pm.

---

Carolyn S. Snethen, City Clerk