

**Study Session Minutes
Ottawa, Kansas
Minutes of April 4, 2016**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Skidmore, Commissioner Caylor, Commissioner Reed, Commissioner Graves, and Commissioner Jorgensen. A quorum was present.

Mayor Skidmore called the meeting to order.

Public Comments

None offered at this time.

Minutes to Review

The Governing Body reviewed minutes from the March 28, 2016 Study Session meeting. It was agreed to place this item on the next regular meeting agenda, April 6, 2016.

Proclamation—Child Abuse Prevention and Awareness

The Governing Body reviewed a proclamation recognizing the month of April as Child Abuse Prevention and Awareness Month. It was agreed to place this item on the next regular meeting agenda.

Proclamation—Fair Housing

The Governing Body reviewed a proclamation recognizing the month of April as Fair Housing Month. It was agreed to place this item on the next regular meeting agenda.

Utility Administration Office Build

The Governing Body heard from Utilities Director Dennis Tharp regarding a request to remodel a building at the Water Reclamation Center as an Administration Building for Utilities. This building is an existing building that is not currently being used. The project is estimated to cost \$102,940.00. By doing this, it will free up needed space at City Hall and help the utility management team spend more time in the field. The completion of this project is within the utility budget funds and is not sacrificing other projects. It was agreed to place this item on the next regular meeting agenda.

Airport Advisory Board Appointment

The Governing Body reviewed an application from Daryl Flager to serve on the Airport Advisory Board. It was agreed to place this appointment on the next regular meeting agenda.

City Manager's Report

City Manager Richard U Nienstedt reported:

- Reminded the Governing Body to contact Glora if they wish to attend the Leadership Summit and Mayor Conference in Junction City on April 22nd & 23rd.
- The 2nd Street Water Line Project is underway. Main Street will be closed on April 18th & 19th.

Commissioners' Report

The Governing Body discussed reorganization. The Mayor and Mayor Pro Tem appointments will be made at the next regular meeting, April 6, 2016.

Commissioner Caylor stated it was very nice to see the parks busy.

Commissioner Reed stated it was Square Root Day (4/4/16) and also stated she attended a conference at McPherson and was very impressed with their town.

Mayor's Report

Mayor Skidmore reported:

- Reaching out to the public for the Housing Task Force.
- Noticed at Walton Park at basketball court is going in. This will be a half ball court.
- Glora will notify the Governing Body of when pictures will be taken.

Adjournment

There being no further business to come before the Governing Body, Commissioner Caylor made a motion, seconded by Commissioner Reed to adjourn the meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly adjourned at 4:23 pm.

Carolyn S. Snethen, City Clerk