

**Study Session Minutes  
Ottawa, Kansas  
Minutes of January 25, 2016**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Skidmore, Commissioner Dickinson, Commissioner Caylor, Commissioner Reed and Commissioner Graves. A quorum was present.

Mayor Skidmore called the meeting to order.

**Public Comments**

None offered at this time.

**Minutes to Review**

The Governing Body reviewed minutes from the January 11, 2016 Study Session, January 11, 2016 and January 12, 2016 Special Call Meetings for Commission Retreat and the January 20, 2016 Regular Meeting. With a change, it was agreed to place the minutes on the next regular meeting agenda, February 3, 2016.

**Supermarket Industrial Revenue Bonds (IRBs)**

The Governing Body heard from Finance Director Scott Bird and Kutak Rock City Bond Council Dotty Riley and Tyler Ellsworth regarding the IRBs for the Supermarket. Dotty Riley and Tyler Ellsworth gave a brief overview of the IRB process and the structure of the issue. Industrial Revenue Bonds are a very common finance tool in Kansas and help provide economic incentives for development in the community. The bonds issued for this project are only scheduled to be outstanding for one year and there is no financial risk to the City for this bond issue. It was agreed to place this item on the next regular meeting agenda.

**Conditional Use Permit—27 E Rockwood Drive**

The Governing Body heard from Community Development Director Wynndee Lee regarding a conditional use permit request to allow the group home located on the property at 27 E Rockwood drive to operate with 10 residents in a R-1 density dwelling district. The group home has been in operation since August 2014 with 8 residents. The current zoning regulations require a conditional use permit for group homes housing more than 8 residents in a low density residential district. It was agreed to place this item on the next regular meeting agenda.

**Ordinance—Amend Chapter 18 Article II: Vacation of Public Rights-of- Way**

The Governing Body heard from Community Development Director Wynndee Lee regarding a request to approve an ordinance amending Chapter 18, Article II, dealing with the vacation of public rights-of-way. It was agreed to place this item on the next regular meeting agenda.

**Kansas City Power & Light Agreement**

The Governing Body heard from Utilities Director Dennis Tharp regarding an agreement with Kansas City Power & Light. This is a 10 year agreement and the reason for this agreement is to protect the City of Ottawa as well as establish what they can do within our area. It was agreed to place this item on the next regular meeting agenda.

### **December Monthly Report Review**

The Governing Body reviewed the December Monthly Financial and Activity Reports with City Staff.

### **City Manager's Report**

City Manager Richard U Nienstedt reported:

- Rock Creek Park Update
- Off-site Meeting Suggestions
- Fifth Monday Focus Sessions
- Wednesday is Local Government Day in Topeka

### **Commissioners' Reports**

The Governing Body reviewed the City Commission Stipend Level. At this time they are going to review the handout provided of compensation for surrounding commissioners and bring this back to another study session meeting.

Commissioner Graves was able to meet with Police Chief Dennis Butler and got a tour of the Ottawa Police Department.

Commissioner Dickinson announced his resignation from the City Commission with his last meeting being February 3, 2016. Commissioner Dickinson was appreciative to be able to serve the City of Ottawa and will continue to be a part of this community.

### **Mayor's Report**

Mayor Skidmore thanked Commissioner Dickinson for his years of service to the City of Ottawa.

### **Adjournment**

There being no further business to come before the Governing Body, Commissioner Caylor made a motion, seconded by Commissioner Graves to adjourn the meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly adjourned at 5:08 pm.

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Carolyn S. Snethen, City Clerk

January 25, 2016