

**Study Session Minutes
Ottawa, Kansas
Minutes of December 21, 2015**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Skidmore, Commissioner Reed, and Commissioner Graves were all present. Commissioner Dickinson and Commissioner Caylor were absent. A quorum was present.

Mayor Skidmore called the meeting to order.

Commissioner Caylor joined the meeting at 4:02 pm.

Public Comments

The Governing Body heard from Ted Fogle, 1521 S Maple, regarding the industrial park on the south end of town.

The Governing Body heard from Gene Hirt, 107 Jefferson St in Pomona, regarding the industrial park on the south end of town and the Wind Farm Agreement added to the City of Ottawa's energy portfolio.

Minutes to Review

The Governing Body reviewed minutes from the December 2, 2015 Regular Meeting and the December 7, 2015 Study Session. It was agreed to place these items on the next regular meeting agenda, January 6, 2016.

Neighborhood Stabilization Program Action Plan

The Governing Body heard from Community Development Administrative Assistant Charlotte Newkirk and Planning & Development Consultant Susan Galemore regarding the Neighborhood Stabilization Program. The final piece of this program is to complete an action plan with every house that has been completed through the program. Overall this has been a very successful program for the City of Ottawa. The first set of Grant money received by Ottawa through this program allowed the City to rehabilitate two single-family and three duplex structures in 2009. In 2012 the city was able to construct two new single-family structures on city owned property. In 2015 the City was able to purchase property in Ottawa and build a single-family residence and is estimated to be finished by March 2016. The Governing Body agreed to place this item on the next regular meeting agenda.

Commissioner Dickinson joined the meeting at 4:12 pm.

Major Lease/Interlocal Agreements

The Governing Body reviewed the list of Major Lease/Interlocal Agreements for the City of Ottawa with City Attorney Blaine Finch and City Manager Richard U Nienstedt.

Urban Growth Agreement

The Governing Body heard from City Attorney Blaine Finch regarding an update of the Urban Growth Agreement as well as discussed options moving forward. City Attorney Blaine Finch and City Manager Richard U Nienstedt will get analysis on the areas around the city showing growth and will bring back findings to the Governing Body at a future study session meeting.

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City Manager's Report

City Manager Richard U Nienstedt reported:

- Happy Holidays to everyone.
- The only item listed on the Study Session Agenda for December 28th is Monthly Reports.

Open Agenda

The Governing Body agreed to cancel the study session meeting for December 28th, 2015.

Adjournment

There being no further business to come before the Governing Body, Commissioner Reed made a motion, seconded by Commissioner Graves, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly adjourned at 4:55 pm.

Carolyn S. Snethen, City Clerk