



If you need this information in another format or require a reasonable accommodation to attend this meeting, contact the City's ADA Coordinator at 785-229-3635. Please provide advance notice of at least two (2) working days. TTY users please call 711.

**101 S. Hickory
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Ottawa, KS 66067-0060**
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TO: Mayor and City Commissioners
RE: Study Session Meeting Agenda
FROM: Richard U. Nienstedt, City Manager

A Study Session is scheduled for **October 5, 2015 at 4:00 pm** in the conference room on the first floor of City Hall, 101 S. Hickory. The following items will be presented:

I. Public Comments

Bob Stevanus - Power of the Past

II. Interview for Tree Board

David Drumright - 4:10 pm Pgs 3-6

III. Items to be Placed on the Regular City Commission Agenda

- a. Minutes from the September 28, 2015 Study Session Pgs 4-6
- b. The audit firm Mize Houser & Company, P.A. will review the audit report on the City of Ottawa's financial statements for the year ending December 31, 2014 - Scott Bird & Mize Houser & Company P.A.
- c. Request for Approval of Resolution Authorizing Issuance and Delivery of \$530,000 Principal Amount of General Obligation Renewal Temporary Notes, Series 2015-1 - Scott Bird Pgs 7-26
- d. Municipal Code Chapter Review: 14 (Utilities), 15 (Stormwater Management), 60 (Tree Regulations), 70 (Streets, etc) - Staff Pgs 27-31
- e. Request for Approval of Ordinance Adopting the Codification of Ordinances of the City of Ottawa - Blaine Finch Pgs 32-35
- f. Request for Approval of Ordinance for Conditional Use Permit for Farm Animals at 1207 S. Lincoln St. - Wynndee Lee Pgs 36-41
- g. Proclamation for Community Planning Month - Wynndee Lee Pg 42
- h. Proclamation for Breast Cancer Awareness Month - Staff Pg 43
- i. Request for 2015 Cereal Malt Beverage License for Heartland Petroleum, Inc. 2120 Princeton St - Hailey Luke Pg 44

IV. Items for Presentation and Discussion

- a. City Manager's Report
 1. Agricultural Lease with Ottawa Coop Pgs 45-46
- b. Commissioner's Reports
- c. Mayor's Report

V. Interviews for Vacant Seat on City Commission Pgs 47-54

- 5:00 pm Emily Graves
- 5:30 pm Mike Pippin
- 6:00 pm Dinner Break
- 6:30 pm Stephanie Valencia
- 7:00 pm Aaron David Miller
- 7:30 pm Norman Griffith
- 8:00 pm Richard Mobley
- 8:30 pm Richard Oglesby

VI. Announcements

- October 7, 2015 **Regular Meeting**, 7:00 pm, City Hall
- October 7, 2015 Walk to School Day
- October 10-12, 2015 LKM Annual Conference, Topeka Capitol Plaza Hotel & KS Expocentre
- October 12, 2015 Study Session CANCELED
- October 19, 2015 Study Session, 4:00 pm, City Hall
- November 10, 2015 LKM Regional Supper, 5:30 pm, Olathe Community Center

VII. Adjourn

Motion: _____ Second: _____ Time: _____

VIII. Items Already Placed

- a. Public Hearing for Airport Temporary Notes - October 7, 7:00 pm.
- b. Minutes from the August 26, 2015 Special Call Meeting for Commission Retreat #2, August 31, 2015 Study Session, September 2, 2015 Regular Meeting, September 14, 2015 Special Call Joint Meeting, September 16, 2015 Regular Meeting, and September 21, 2015 Study Session.
- c. Municipal Code Chapters 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 13 and 38.
- d. Request to Amend Chapters 3 and 5 of Comprehensive Plan, Ordinance No 3470-04.
- e. Franklin County Development Council 2016 Contract.



City of Ottawa, Kansas
Application to Serve on a Board or Commission

Name of Board(s) you wish to serve on TREE BOARD

Name DAVID DRUMPKETT

Address [Redacted]

Do you live within the City limits? [X] yes [] no

Home phone number [Redacted] Cell phone number [Redacted]

Email address [Redacted]

Place of employment SELF

How long have you been a resident of Ottawa? Lifelong

How long have you been a resident of Franklin County? SAME

How much time can you devote to serving each month? 30 hrs min.

Are you related to a Board/Commission member or a City employee? [] yes [X] no

Briefly describe why you are interested in serving on a Board for the City of Ottawa.

Interest in trees, wish to learn more about them. serve the community

List any groups or activities to which you belong and which may demonstrate your involvement in the community.

Lawson Memorial Hospital Board - 1980's

Have you read the Functions of the Board/Commission you're applying for? [] yes [X] no

Signature David Drumkett Date 09/16/15

Thank you for your interest in serving on a City Board/Commission. Please complete this form and return it to the City Manager's Office, City Hall, PO Box 60, Ottawa, KS 66067; or bring to the Second Floor of City Hall at 101 S. Hickory. Receipt of applications will be acknowledged. If you have questions, please contact Glora Mathews at 785-229-3637, or by email at: gmathews@ottawaks.gov.

**Study Session Minutes
Ottawa, Kansas
Minutes of September 28, 2015**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Skidmore, Commissioner Dickinson, and Commissioner Reed were all present. Commissioner Caylor was absent. A quorum was present.

Mayor Skidmore called the meeting to order.

Public Comments

The Governing Body heard from Ralph Finch and Jack Barnhart representing the Car Show Club. They presented the City of Ottawa with an appreciation plaque on for all the help with the Car Show this year.

Minutes to Review

The Governing Body reviewed the minutes from the September 16, 2015 Regular Meeting and September 21, 2015 Study Session. It was agreed to place the minutes on the next regular meeting agenda, October 7, 2015.

Street Closing—October 11th Event

The Governing Body reviewed a Special Event Application for Christmas in October by KVC. The Governing Body gave overall consensus for this event.

Chamber Appreciation Event—Savor the Flavor

The Governing Body reviewed a Special Event Application for the Chamber Appreciation Event, Savor the Flavor. Chamber of Commerce Executive Director John Coen spoke on this event that will take place on October 6, 2015 at Haley Park from 4:00 pm to 8:00 pm. The Governing Body gave overall consensus for this event.

Ladies Night Out Event

The Governing Body heard from Chamber of Commerce Executive Director John Coen regarding Ladies Night Out, which is to take place on October 2nd from 4:00 pm to 8:00 pm. The Chamber invites all to come out and enjoy a fun evening on Main Street. The Governing Body gave overall consensus for this event.

Resolution—Ladies Night Out Event

Commissioner Reed made a motion, seconded by Commissioner Dickinson to approve a resolution authorizing the serving of complimentary alcoholic liquor and cereal malt beverages for the Ottawa Chamber of Commerce “Ladies Night Out”. The motion was considered and upon being put, all present voted aye. The Mayor declared the resolution duly approved and the resolution was numbered Resolution No. 1679-15.

Franklin County Development Council—2016 Contract

The Governing Body heard from Franklin County Development Council (FCDC) Executive Director Jeff Seymour who introduced Tom Riederer who will be the interim Director for FCDC. Mr. Seymour reviewed the 2016 FCDC Contract with the City of Ottawa. The Governing Body agreed to place the item on the next regular meeting agenda with one change.

September 28, 2015

Unofficial until Approved

Raw Water Line Update

This item has been moved to the next Study Session Agenda on October 5, 2015.

Municipal Code Review

The Governing Body reviewed change request of Municipal Code for the following chapters with City Attorney Blaine Finch and City Staff:

- Chapter 3: Animals
- Chapter 4: Alcoholic Beverages
- Chapter 9: Fire Prevention and Protection
- Chapter 11: Business Licenses and Regulations
- Chapter 13: Traffic and Motor Vehicles
- Chapter 38: Offenses

These Chapter change request have been placed on the next regular meeting agenda.

Ordinance-Comprehensive Plan—Amend Chapter 3 and 5

The Governing Body heard from Planning/Codes/Inspection Director Wynndee Lee in regards to an Ordinance Amending Chapter 3 and Chapter 5 of the Comprehensive Plan. This amendment will help move toward the goal for the Downtown Study Group to re-envision downtown particularly focusing on the areas other than Main Street. The Governing Body agreed to place this item on the next regular meeting agenda.

Downtown Visionary Process Master Plan

The Governing Body heard from Planning/Codes/Inspection Director Wynndee Lee regarding developing a Downtown Master Plan that has strong goals and a cohesive long-term vision document. To get this done it is recommended to create a steering committee to help develop key concepts, prioritize or clarify, and help in the development of the final Downtown Master Plan. The ultimate goal is to have this Downtown Master Plan added to the City's Comprehensive Plan and into the City's Capital Improvement Plan.

Walnut Bike Lane

The Governing Body heard from Planning/Codes/Inspection Director Wynndee Lee regarding bike lanes on Walnut Street. There have been several discussions on solutions for bike/pedestrian needs on Walnut Street. A development group was formed to generate ideas and solutions for downtown. There was a meeting held inviting neighbors to see the proposed new lines and delineators. The proposed plan is to place the bike lanes in the center of Walnut Street. The plan does result in parking on the 100 and 200 blocks parallel to the curb to be removed. Parallel parking on the west side of the street in the 300 and 400 blocks will remain due to the width of the street.

Monthly Reports

The Governing Body reviewed August Monthly Reports with City Staff.

City Manager's Report

City Manager Richard U Nienstedt reported:

- October 12th Study Session will be cancelled due to the City Commission attending the League of Municipalities Conference.

Commissioners' Report

Commissioner Reed invited all to attend the Bras Across Ol' Marias this Saturday from 10:00 am to 1:00 pm at Haley Park. All money raised goes to the Franklin County Cancer Foundation.

Commissioner Dickinson welcomed Brittani Potter who is attending the meeting as part of the Franklin County Leadership Class. Commissioner Dickinson encouraged all to attend the events coming up including Ladies Night out, Savor the Flavor, and Bras Across Ol' Marias.

Mayor's Report

Mayor Skidmore reported:

- There are seven candidate applications that have been received for the vacant City Commission position. Interviews will be held on October 5th.

Executive Session

Recess

Mayor Skidmore announced the need for an executive session for a period of 8 minutes including City Manager Richard U Nienstedt and City Attorney Blaine Finch for the purpose of Attorney-Client Privilege. Commissioner Reed made a motion, seconded by Commissioner Dickinson to recess into Executive Session at 5:22 pm and to reconvene at 5:30 pm. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly recessed at 5:22 pm.

Reconvene

Commissioner Reed made a motion, seconded by Commissioner Dickinson, to reconvene into Regular Study Session at 5:30 pm. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly reconvened at 5:30 pm.

Adjournment

There being no further business to go before the Governing Body, Commissioner Reed made a motion, seconded by Commissioner Dickinson to adjourn the meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly adjourned at 5:30 pm.

Carolyn S. Snethen, City Clerk

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE ISSUANCE AND DELIVERY OF \$530,000 PRINCIPAL AMOUNT OF GENERAL OBLIGATION RENEWAL TEMPORARY NOTES, SERIES 2015-1, OF THE CITY OF OTTAWA, KANSAS, FOR THE PURPOSE OF RENEWING THE CITY'S EXISTING GENERAL OBLIGATION TEMPORARY NOTES, SERIES 2014-1.

WHEREAS, pursuant to K.S.A. 12-1736 to 12-1739, inclusive, as amended, and all other provisions of the laws of the state of Kansas (the "State"), by proceedings and other actions legally taken, the city of Ottawa, Kansas (the "City"), has constructed a municipal hangar building (the "Improvements") at an estimated cost of approximately \$[858,200], including estimated costs of issuing bonds; and

WHEREAS, the cost of the Improvements is to be paid in part by the issuance of general obligation bonds of the City in the manner provided by law; and

WHEREAS, the City has previously issued its General Obligation Temporary Notes, Series 2014-1, in the aggregate principal amount of \$530,000, dated October 30, 2014 (the "Existing Notes") to provide interim financing for the Improvements; and

WHEREAS, permanent financing of the Improvements has been prevented, hindered and delayed, and cannot be completed prior to maturity of the Existing Notes and it is desirable and in the interest of the City that funds be raised by the issuance of renewal temporary notes of the City (the "Notes", as further defined below), the Notes to be issued by the City pursuant to K.S.A. 10-123; and

WHEREAS, to comply with federal tax requirements, the City has held a public hearing on the plan of finance for the Improvements, which plan includes both the Notes and the permanent financing; and

WHEREAS, the Notes are not part of an offering of municipal securities with an aggregate principal amount of \$1,000,000 or more and are accordingly exempt from disclosure under paragraph (a) of the Securities and Exchange Commission Rule 15c2-12;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OTTAWA, KANSAS, AS FOLLOWS:

**ARTICLE I
DEFINITIONS**

Section 101. Definitions of Words and Terms.

"Act" means the Constitution and statutes of the State including, but not limited to, K.S.A. 10-123 and K.S.A. 12-1736 to 12-1739, inclusive, as amended and supplemented.

“Authorized Costs” means the amount of expenditures for an improvement, which may include interest during construction, which has been authorized to be paid by the City by an ordinance or resolution of the City including expenditures made to redeem outstanding notes issued to pay for such improvement and Costs of Issuance of the Notes, less (1) the amount of any notes or bonds of the City which are currently outstanding and available to pay such Authorized Costs and (2) any Authorized Costs which have been previously paid by the City or by any eligible source of funds unless such amounts are entitled to be reimbursed under State and federal law.

“Authorized Investments” means those investments permitted by K.S.A. 10-131, as amended from time to time, or as otherwise permitted under the laws of the State.

“Bond and Interest Fund” means the Bond and Interest Fund of the City for its general obligation bonds.

“Bond Counsel” means the firm of Kutak Rock LLP, or any other attorney or firm of attorneys whose expertise in matters relating to the issuance of obligations by states and their political subdivisions is nationally recognized and acceptable to the City.

“City” means the city of Ottawa, Kansas.

“City Clerk” means the appointed City Clerk or, in the City Clerk’s absence, the appointed acting City Clerk of the City.

“Code” means the Internal Revenue Code of 1986, as amended, and the applicable regulations proposed or promulgated under the Code of the United States Department of the Treasury.

“Costs of Issuance” means all costs of issuing the Notes, including, but not limited to, all publication, preparation, signing and mailing expenses, registration fees, all legal fees and expenses of Bond Counsel and other legal counsel, and all fees of the Attorney General of the State.

“Existing Notes” means the Existing Notes described in the recitals to this Resolution.

“Improvement Fund” means the Improvement Fund for the city of Ottawa, Kansas, General Obligation Renewal Temporary Notes, Series 2015-1, created by this Resolution.

“Improvements” means the improvements referred to in the recitals to this Resolution and any Substitute Improvements.

“Interest Payment Dates” means the maturity date of the Notes, or such other time as the Notes are paid or provision for the payment is made.

“Letter of Instructions” means the arbitrage letter of instructions (dated as of the date of issuance of the Notes) relating to certain matters within the scope of Section 148 of the Code, as the same may be amended or supplemented in accordance with its terms.

“Mayor” means the elected Mayor of the City or, in the Mayor’s absence, the acting Mayor of the City.

“Note Registrar” means the Treasurer of the State of Kansas, and its successors and assigns.

“Notes” means the General Obligation Renewal Temporary Notes, Series 2015-1, authorized by the Resolution in the aggregate principal amount of \$530,000, and dated October 29, 2015.

“Original Purchaser” means Kansas State Bank, Ottawa, Kansas.

“Outstanding” means all Notes issued, authenticated and delivered prior to a particular date under the provisions of this Resolution, except:

- A. Notes canceled by the Paying Agent or delivered to the Paying Agent for cancellation pursuant to this Resolution;
- B. Notes for the payment or redemption of which monies or investments have been deposited in accordance with this Resolution; and
- C. Notes in exchange for or in lieu of which other Notes have been authenticated and delivered pursuant to this Resolution.

“Owner” when used with respect to any Note means the person in whose name the Note is registered on the registration books of the City as maintained by the Note Registrar.

“Paying Agent” means the Treasurer of the State of Kansas.

“Principal and Interest Account” means the Principal and Interest Account for the city of Ottawa, Kansas, General Obligation Renewal Temporary Notes, Series 2015-1, created within the City’s Bond and Interest Fund.

“Principal Payment Date” means November 1, 2016, or until such time as the aggregate principal amount of the Notes has been paid or provision is made for payment.

“Purchase Price” means the par value of the Notes, plus accrued interest to the date of delivery.

“Rebate Fund” means the Rebate Fund for the city of Ottawa, Kansas, General Obligation Renewal Temporary Notes, Series 2015-1, created by this Resolution.

“Record Dates” means the fifteenth day of each month preceding the Interest Payment Dates of each year the Notes are Outstanding.

“Resolution” means this Resolution authorizing the issuance of the Notes.

“State” means the state of Kansas.

“Substitute Improvement” means any improvement or addition in the City which has been authorized by a resolution or ordinance of the City in accordance with Section 504 of this Resolution to be in place of or in addition to the Improvements set forth in the recitals to this Resolution.

ARTICLE II AUTHORIZATION OF THE NOTES

Section 201. Authorization of and Security for the Notes. The Notes are authorized and directed to be issued pursuant to the Resolution for the purpose of providing funds to pay the Authorized Costs of the Improvements.

The Notes shall be general obligations of the City payable as to both principal and interest from general obligation bonds of the City and from current revenues of the City authorized for such purpose. If not paid, the principal of and interest on the Notes shall be payable from ad valorem taxes which may be levied without limitation as to rate or amount upon all the taxable tangible property, real and personal, within the territorial limits of the City. The full faith, credit and resources of the City are irrevocably pledged for the prompt payment of the principal of and interest on the Notes as the same become due.

Section 202. Description of the Notes. The Notes shall consist of fully registered notes in the denomination of \$5,000 and any integral multiple thereof, and shall be numbered in such manner as the Note Registrar determines. All of the Notes will be dated October 29, 2015, bear interest at the rate of 1.00% per annum from that date and become due on the Principal Payment Date.

Interest on the Notes at the rates stated above (computed on the basis of a 360-day year of twelve 30-day months) shall be payable on the Interest Payment Dates to the Owners of the Notes whose names appear on the books maintained by the Note Registrar at the close of business on the Record Dates.

Section 203. Designation of Paying Agent and Note Registrar. The Treasurer of the State, Topeka, Kansas is designated as the Paying Agent and Note Registrar for the Notes. The Mayor and City Clerk of the City are authorized and empowered to execute on behalf of the City an agreement with the Note Registrar and Paying Agent for the Notes.

Section 204. Method and Place of Payment of the Notes. The principal of, premium, if any, and interest on the Notes shall be payable in any coin or currency which, on the respective dates of payment, is legal tender for the payment of debts due the United States of America.

The principal of and any premium on the Notes shall be paid to the Owner of each Note upon presentation of the Note at the maturity or redemption date to the Paying Agent for cancellation. The interest payable on the Notes on any Interest Payment Date shall be paid by the Paying Agent to the Owner of each Note at the Owner’s address as it appears on the registration books of the City maintained by the Note Registrar at the close of business on the Record Date for such interest:

A. by check or draft mailed by the Paying Agent to the address of such Owner shown on the Note Register; or

B. at such other address as is furnished to the Paying Agent in writing by such Owner.

The Paying Agent will keep in its offices a record of payment of principal of, premium, if any, and interest on all Notes.

Section 205. Method of Execution and Authentication of the Notes. The Notes shall be executed for and on behalf of the City by the manual or facsimile signature of the Mayor, attested by the manual or facsimile signature of the City Clerk and the seal of the City shall be affixed to or imprinted on the Notes. The Notes will be registered in the office of the City Clerk, evidenced by the manual or facsimile signature of the City Clerk with the seal of the City affixed to or imprinted on the Notes. The Notes shall also be registered in the office of the State Treasurer, evidenced by the manual or facsimile signature of the State Treasurer with the seal of the State Treasurer affixed to or imprinted on the Notes. The Notes will be countersigned by the manual or facsimile signature of the City Clerk and the seal of the City is to be affixed or imprinted adjacent to the signature following registration of the Notes by the State Treasurer. In the event any of the above-mentioned officers cease to hold their offices before the Notes are issued and delivered, the Notes may be issued and transferred to other Owners as though the officers had not ceased to hold office, and the signatures appearing on the Notes will be valid and sufficient for all purposes as if they had remained in office until the issuance or transfer.

The Notes are not to be valid obligations under the provisions of the Resolution until authenticated by the Note Registrar or a duly authorized representative of the Note Registrar by execution of the Certificate of Authentication appearing on each Note. It will not be necessary that the same representative of the Note Registrar execute the certificate of authentication on all of the Notes.

Section 206. Registration, Transfer and Exchange of Notes. As long as the Notes remain Outstanding, the City will instruct the Note Registrar to keep the books for the registration and transfer of the Notes as provided in the Resolution.

Upon presentation of the necessary documents as described below, the Note Registrar shall transfer or exchange any Note(s) for new Note(s) in an authorized denomination of the same maturity and for the same aggregate principal amount as the Note(s) which was presented for transfer or exchange.

All Notes presented for transfer or exchange shall be accompanied by a written instrument or instruments of transfer or authorization for exchange, in a form and with guarantee of signature satisfactory to the Note Registrar, executed by the Owner of the Notes or by the Owner's authorized agent. In addition, all Notes presented for transfer or exchange shall be surrendered to the Note Registrar for cancellation.

Prior to delivery of the new Note(s) to the transferee, the Note Registrar shall register the same in the registration books and shall authenticate each Note.

The City shall pay out of the proceeds of the Notes the fees of the Note Registrar for registration and transfer of the Notes and the cost of preparing a reasonable supply of registered note blanks. Any additional costs or fees that might be incurred in the secondary market, other than fees of the Note Registrar, are the responsibility of the Owners. The City shall be paid directly by the Note Owner for any tax or other governmental charge required to be paid with respect to a transfer.

The City and the Note Registrar shall not be required to issue, register, transfer or exchange any Notes during a period beginning on the day following the Record Date preceding any Interest Payment Date and ending at the close of business on the Interest Payment Date, or within 30 days of a date on which Notes are redeemed after notice of such redemption has been given in accordance with Article III of this Resolution.

New Notes delivered upon any transfer or exchange shall be valid obligations of the City, evidencing the same debt as the Notes surrendered, shall be secured by the Resolution and shall be entitled to all of the security and benefits to the same extent as the Notes surrendered.

The City, Note Registrar and Paying Agent may deem and treat the person in whose name any Note is registered as the absolute Owner of the Note, whether the Note is overdue or not, for the purpose of receiving payment of, or on account of, the principal of, redemption premium, if any, and interest on the Note and for all other purposes, and all such payment so made to any such Owner or upon the Owner's order shall be valid and effectual to the extent of the sum or sums so paid, and neither the City, Note Registrar and Paying Agent shall be affected by any notice to the contrary.

Section 207. Surrender and Cancellation of Notes. Whenever any Outstanding Notes are delivered to the Note Registrar for cancellation pursuant to the Resolution, upon payment of the principal amount of and interest on the Note or replacement pursuant to the Resolution, the Note shall be canceled by the Note Registrar and returned to the City Clerk.

Section 208. Mutilated, Lost, Stolen or Destroyed Notes. In the event any Note is mutilated, lost, stolen or destroyed, the City may execute and the Note Registrar may authenticate a new Note of like date, maturity, denomination and interest rate; provided, that in the case of any mutilated Note, the mutilated Note shall first be surrendered to the City or the Note Registrar, and, in the case of any lost, stolen or destroyed Note there will first be furnished to the Note Registrar's and the City's satisfaction evidence of such loss, theft or destruction together with an indemnity. In the event any such Note shall have matured, instead of issuing a duplicate Note, the City and Note Registrar may pay the same without surrender of the Note. The City and Note Registrar may charge to the Owner of such Note their reasonable fees and expenses in connection with replacing any Note or Notes mutilated, stolen, lost or destroyed.

Section 209. Execution and Delivery of the Notes. The Mayor and City Clerk are authorized and directed to prepare and execute the Notes in the manner specified above, and to cause the Notes to be registered in the offices of the City Clerk and the State Treasurer as provided by law, and, when executed and registered, to deliver the Notes to the Original Purchaser, upon receipt by the City of the Purchase Price.

Section 210. Form of the Notes. The Notes shall be printed in accordance with the format required by the Attorney General of the State and shall contain information substantially in the form set forth on *Exhibit A* to this Resolution or as may be required by the Attorney General pursuant to the Notice of Systems of Registration for Kansas Municipal Bonds, 2 Kan. Reg. 921 (1983), in accordance with the Kansas Bond Registration Law, K.S.A. 10-620 to 10-632, inclusive.

ARTICLE III REDEMPTION OF THE NOTES

Section 301. Optional Redemption. At the option of the City, Notes may be called for redemption and payment prior to maturity on or after May 1, 2016, in whole or in part, at the redemption price of 100% (expressed as a percentage of the principal amount), plus accrued interest to the date of redemption.

Section 302. Notice of Redemption. Unless waived by any Owner of Notes to be redeemed, if the City calls any Notes for redemption and payment prior to the maturity of the Notes, the City shall instruct the Note Registrar to give written notice of its intention to call and pay the Notes on a specified date, the same being described by maturity, the notice to be mailed by United States first class mail addressed to the Owners of the Notes, each of the notices to be mailed not less than 30 days prior to the date fixed for redemption. The City will also give any additional notice as may be required by State law in effect as of the date of the notice.

All official notices of redemption will be dated and state (1) the redemption date, (2) the redemption price, (3) if less than all of the Outstanding Notes are being redeemed, the identification of the Notes being redeemed, (4) on the redemption date the redemption price will become due and payable on each Note or portion of the Note called for redemption, and interest on the Note shall cease to accrue from and after the date, and (5) the place where the Notes are to be surrendered for payment of the redemption price, which is the principal office of the Paying Agent.

Prior to any redemption date, the City will deposit with the Paying Agent an amount of money sufficient to pay the redemption price of all the Notes or portions of Notes which are to be redeemed on that date. In accordance with the notice, once the Notes are surrendered to the Paying Agent, the redemption price will be paid to the Owner. Installments of any interest due on or prior to the redemption date shall be payable as provided in this Resolution. All Notes which have been redeemed will not be reissued. They will be cancelled and destroyed by the Paying Agent.

Section 303. Effect of Call for Redemption. Whenever any Note is called for redemption and payment as provided in this Article, all interest on the Note shall cease from and after the date the call is made, provided funds are available for its payment at the price previously specified.

**ARTICLE IV
ESTABLISHMENT OF FUNDS AND ACCOUNTS**

Section 401. Creation of Funds and Accounts. Simultaneously with the issuance of the Notes, the following funds and accounts will be created within the Treasury of the City:

- A. Improvement Fund for the city of Ottawa, Kansas, General Obligation Renewal Temporary Notes, Series 2015-1; and
- B. Principal and Interest Account for the city of Ottawa, Kansas, General Obligation Renewal Temporary Notes, Series 2015-1; and
- C. Rebate Fund for the city of Ottawa, Kansas, General Obligation Renewal Temporary Notes, Series 2015-1.

Section 402. Administration of Funds and Accounts. The funds and accounts established in this Resolution shall be administered in accordance with the provisions of the Resolution as long as the Notes are outstanding.

**ARTICLE V
APPLICATION OF NOTE PROCEEDS**

Section 501. Disposition of Note Proceeds. Upon issuance and delivery of the Notes, the proceeds shall be deposited as follows:

- A. In the Principal and Interest Account, a sum equal to the accrued interest and any premium paid on the Notes. Moneys in the Principal and Interest Account will be used exclusively for the payment of the principal of, premium, if any, and interest on the Notes and for the payment of Paying Agent fees.
- B. The City will deposit the balance of the proceeds of the Notes immediately upon receipt into the Improvement Fund, which will be used solely for the purpose of paying the Authorized Costs of the Improvements. The City covenants that in the construction of the Improvements, it will perform all duties and obligations relative to such Improvements as are now or may be imposed by the Act and the provisions of the Resolution.

Section 502. Withdrawals from the Improvement Fund. The City Treasurer shall make withdrawals from the Improvement Fund solely for the purpose of paying the Authorized Costs of the Improvements, including the cost of refunding the Existing Notes issued to provide interim financing for the Improvements.

Section 503. Surplus in the Improvement Fund. All moneys remaining in the Improvement Fund after the completion of the Improvements shall be transferred immediately to the Principal and Interest Account and applied to the principal due on the Notes.

Section 504. Substitution of Improvements. If the City is prevented, hindered or delayed from proceeding with the acquisition or construction of the improvements as listed in Section 101 of this Resolution, the City may elect to substitute or add other improvements pursuant to this Section (the “Substitute Improvement”) provided the following conditions are met: (1) the Substitute Improvement and the issuance of general obligation bonds to pay the cost of the Substitute Improvement has been duly authorized by the governing body of the City in accordance with the laws of the State, (2) a resolution or ordinance authorizing the use of the Substitute Improvement has been duly adopted by the governing body of the City, (3) the Attorney General of the State has approved the amendment to the transcript of proceedings for the Notes to include the Substitute Improvements and (4) the City has received an opinion of Bond Counsel to the effect that the use of the proceeds of the Notes to pay the Authorized Cost of the Substitute Improvement will not adversely affect the tax-exempt status of the Notes under State or federal law and the Substitute Improvement has been duly authorized pursuant to this Section and the laws of the State.

ARTICLE VI PAYMENT OF THE NOTES

Section 601. Application of Moneys in the Principal and Interest Account. All amounts paid and credited to the Principal and Interest Account will be expended and used by the City for the sole purpose of paying the principal of, premium, if any, and interest on the Notes as and when the same become due and paying the usual and customary fees and expenses of the Paying Agent.

Section 602. Transfer of Funds to Paying Agent. The City Treasurer is authorized and directed to withdraw from the Principal and Interest Account and forward to the Paying Agent sums sufficient to pay both principal of and premium, if any, and interest on the Notes when they become due, and also to pay the charges made by the Paying Agent for acting in such capacity. Charges over and above the amount of the principal of, premium, if any, and interest on the Notes shall be forwarded to the Paying Agent. If, through the lapse of time, or otherwise, the Owners of Notes are no longer entitled to enforce payment of their obligations, it will be the duty of the Paying Agent to return the funds to the City. All moneys deposited with the Paying Agent shall be deemed to be deposited in accordance with and subject to all of the provisions contained in the Resolution.

Section 603. Surplus in Principal and Interest Account. Any moneys or investments remaining in the Principal and Interest Account after the retirement of the indebtedness for which the Notes were issued and all other indebtedness of the City shall be transferred and paid into the Bond and Interest Fund of the City.

ARTICLE VII DEPOSITS AND INVESTMENT OF FUNDS

Section 701. Deposits. Cash moneys in each of the funds and accounts created and established by this Resolution will be deposited in a bank or banks or federal or state chartered savings and loan association(s) and shall be secured in accordance with State law.

Section 702. Investments. Moneys held in the funds and accounts created or established by this Resolution in conjunction with the issuance of the Notes may be invested by the City in Authorized Investments, or in other investments allowed by State law in the amounts and maturing at the times as shall reasonably provide for moneys to be available when required in the accounts or funds; provided, however, that no investment shall be made for a period extending longer than to the date when the moneys invested may be needed for the purpose the fund or account was created. All interest on any Authorized Investment held in any fund or account shall (except amounts required to be deposited into the Rebate Fund in accordance with the Letter of Instructions) accrue to and become a part of the fund or account. In determining the amount held in any fund or account under the provisions of the Resolution, Authorized Investments shall be valued at their principal par value or at their then redemption value, whichever is lower.

Section 703. Deposits into and Application of Moneys in the Rebate Fund.

A. Amounts will be deposited in the Rebate Fund as required by the Letter of Instructions. Subject to the transfer provisions provided in subsection (d) below, all money at any time deposited in the Rebate Fund shall be held in trust, to the extent required to pay rebatable arbitrage to the federal government of the United States of America, and neither the City nor the Owner of any Notes shall have any rights in or claim to such money. All amounts deposited into or on deposit in the Rebate Fund shall be governed by this Section, by the preceding Section and by the Letter of Instructions (which is incorporated by reference).

B. Pursuant to the Letter of Instructions, an amount shall be deposited to the Rebate Fund from moneys contributed by the City or from available investment earnings on amounts held in the Principal and Interest Account or the Improvement Fund, if and to the extent required, so the balance in the Rebate Fund will be sufficient to pay the rebatable arbitrage due on each Installment Computation Date and the Final Computation Date (as the terms are defined in the Letter of Instructions). Computations of the rebatable arbitrage shall be performed by or on behalf of the City in accordance with the Letter of Instructions.

C. Pursuant to the Letter of Instructions, the City will remit rebate installments and the final rebate payments to the United States. Any moneys remaining in the Rebate Fund after the redemption and payment of all of the Notes and after the payment and satisfaction, or the provision for, of any rebatable arbitrage will be withdrawn and released to the City.

D. Notwithstanding any other provision of the Resolution, including in particular this Article, the obligation to remit rebatable arbitrage to the United States and to comply with all other requirements of this Section, the preceding Section and the Letter of Instructions shall survive the defeasance or payment in full of the Notes.

**ARTICLE VIII
DEFAULT AND REMEDIES**

Section 801. Remedies. The provisions of the Resolution, including the covenants and agreements, shall constitute a contract between the City and the Owners of the Notes. The Owner or Owners of any of the Notes at the time Outstanding have the right for the equal benefit and protection of all Owners of Notes similarly situated:

A. by mandamus or other suit, action or proceedings at law or in equity to enforce the rights of such Owner or Owners against the City and its officers, agents and employees, and to require and compel duties and obligations required by the provisions of the Resolution or by the Constitution and laws of the State;

B. by suit, action or other proceedings in equity or at law to require the City, its officers, agents and employees to account as if they were the trustees of an express trust; and

C. by suit, action or other proceedings in equity or at law to enjoin any acts or things which may be unlawful or in violation of the rights of the Owners of the Notes.

Section 802. Limitation on Rights of Owners. The covenants and agreements of the City contained in this Resolution and in the Notes shall be for the equal benefit, protection, and security of the Owners of any or all of the Notes, all of the Notes shall be of equal rank and without preference or priority of one Note over any other Note in the application of the funds pledged by this Resolution to the payment of the principal of and interest on the Notes, or otherwise, except as to rate of interest, date of maturity and right of prior redemption as provided in the Resolution. No one or more Owners secured shall have any right in any manner whatever by his or their action to affect, disturb or prejudice the security granted and provided for in this Resolution, or to enforce any right described below, except in the manner provided by this Resolution, and all proceedings at law or in equity shall be instituted, had and maintained for the equal benefit of all Owners of such Outstanding Notes.

Section 803. Remedies Cumulative. No remedy conferred upon the Owners is intended to be exclusive of any other remedy, but each remedy shall be cumulative and in addition to every other remedy and may be exercised without exhausting and without regard to any other remedy conferred in this Resolution. No waiver of any default or breach of duty or contract by the Owner of any Note shall extend to or affect any subsequent default or breach of duty or contract or impair any rights or remedies on the Note. No delay or omission of any Note Owner to exercise any right or power accruing upon any default shall impair any right or power or be construed to be a waiver of any such default or acquiescence. Every substantive right and every remedy conferred upon the Owners of the Notes by the Resolution may be enforced and exercised from time to time and as often as may be deemed expedient. In case any suit, action or proceedings taken by any Owner on account of any default or to enforce any right or exercise any remedy is discontinued or abandoned for any reason, or is determined adversely to the Owner, then, and in every such case, the City and the Owners of the Notes will be restored to their former positions and rights under this Resolution, respectively, and all rights, remedies,

powers and duties of the Owners shall continue as if no such suit, action or other proceedings had been brought or taken.

ARTICLE IX AMENDMENTS

Section 901. Amendments. The City may from time to time, without the consent of or notice to any of the Owners, provide for amendment to the Notes or the Resolution, for any one or more of the following purposes:

- (a) To cure any ambiguity or formal defect or omission in the Resolution or the Notes or to make any other change not prejudicial to the Owners;
- (b) To grant to or confer upon the Owners any additional rights, remedies, powers or authority that may lawfully be granted to or conferred upon the Owners;
- (c) To more precisely identify the Improvements;
- (d) To provide for the issuance of bearer notes and the exchange of fully registered Notes for bearer notes upon the terms and conditions as the City determines provided, however, that no such amendments become effective unless and until the City has received an opinion of Bond Counsel in the form and substance satisfactory to the City, to the effect that the issuance of such bearer notes or the exchange of Notes for such bearer notes will not cause the interest on the Notes to be includable in the gross income of the recipients of the Notes under the provisions of applicable federal law; or
- (e) To conform the Resolution or the Notes to the Code or future applicable federal law concerning tax-exempt obligations.

The following modifications or amendments to the Notes or the Resolution shall require the consent of 100% of the Owners of the Notes:

- (a) The extension of the maturity of the principal of any of the Notes, or the extension of the maturity of any interest on any of the Notes.
- (b) A reduction in the principal amount of any of the Notes or the rate of interest on the Notes.
- (c) A reduction in the aggregate principal amount of the Notes.

Amendments or modifications of the Notes and the Resolution not listed above may be made at any time by the City with the written consent of the Owners of not less than two-thirds (66.66%) in aggregate principal amount of the Notes at the time Outstanding.

Section 902. Written Evidence of Amendments. Every amendment or modification of a provision of the Notes or of the Resolution to which the written consent of the Owners is given as above provided shall be expressed in a resolution of the City amending or supplementing the provisions of the Resolution shall be deemed to be a part of the Resolution. It shall not be

necessary to note on any of the Outstanding Notes any reference to such amendment or modification, if any. A certified copy of every such amendatory or supplemental ordinance, if any, and a certified copy of the Resolution will always be kept on file in the Office of the City Clerk and made available for inspection by the Owners of any Note or prospective purchaser or Owners of any Note authorized by the Resolution, and upon payment of the reasonable cost of preparing the same, a certified copy of any such amendatory or supplemental resolution or of the Resolution will be sent by the City Clerk to any such Owner or prospective Owner.

ARTICLE X CONTINUING DISCLOSURE

Section 1001. Exemption from SEC Rule 15c2-12. The City represents in connection with paragraph (a) of the Securities and Exchange Commission Rule 15c2-12 that the Notes are not part of an offering of municipal securities with an aggregate principal amount of \$1,000,000 or more.

ARTICLE XI MISCELLANEOUS PROVISIONS

Section 1101. Tax Covenants. The City covenants and agrees that it will not take any action or fail to take any action, if any such action or failure to take action would adversely affect the exclusion from gross income of the interest on the Notes under Section 103 of the Code. The City covenants and agrees that it will use the proceeds of the Notes as soon as practicable and with all reasonable dispatch for the purpose for which the Notes are issued as set forth above, and that it will not directly or indirectly use or permit the use of any proceeds of the Notes or any other funds of the City, or take or omit to take any action that would cause the Notes to be “arbitrage bonds” within the meaning of Section 148(a) of the Code. To that end, the City will comply with all requirements of Section 148 of the Code to the extent applicable to the Notes. In the event that at any time the City is of the opinion that for purposes of this Section it is necessary to restrict or limit the yield on the investment of any moneys held by the City under the Resolution, the City shall take such action as may be necessary.

Without limiting the generality of the above, the City agrees that there will be paid from time to time all amounts required to be rebated to the United States pursuant to Section 148(f) of the Code and any temporary, proposed or final Treasury Regulations as may be applicable to the Notes. This covenant shall survive payment in full or defeasance of the Notes. The City specifically covenants to pay or cause to be paid to the United States, at the times and in the amounts determined under this Resolution, the Rebate Amounts as described in the Letter of Instructions.

Section 1102. Severability. In case any one or more of the provisions of the Resolution or of the Notes issued under this Resolution is for any reason found to be illegal or invalid, such illegality or invalidity shall not affect any other provision of the Resolution, or of the Notes relating to the Resolution, but the Resolution and the Notes will be construed and enforced as if the illegal or invalid provision had not been contained in the Resolution. In case any covenant, stipulation, obligation or agreement contained in the Notes or in the Resolution is for any reason found to be in violation of law, then such covenant, stipulation, obligation or agreement shall be

deemed to be the covenant, stipulation, obligation or agreement of the City to the full extent permitted by law.

Section 1103. Further Authority. The Mayor, City Clerk and other officials are further authorized and directed to execute any and all documents, take actions they may deem necessary or advisable in order to carry out and perform the purposes of the Resolution. They may make and approve alterations, changes or additions in the above-mentioned agreements, statements, instruments and other documents approved, authorized and confirmed by this Resolution, and the execution or taking such action shall be conclusive evidence of the necessity or advisability thereof.

Section 1104. Governing Law. The Resolution and the Notes will be governed exclusively by and construed in accordance with the applicable laws of the State.

Section 1105. Effective Date. This Resolution is to take effect and be in full force from and after its adoption by the governing body of the City.

[Remainder of Page Intentionally Left Blank]

ADOPTED by the governing body of the City on October 7, 2015.

Mayor

(Seal)

ATTEST:

City Clerk

EXHIBIT A
(Form of Note)

REGISTERED
NUMBER R-1

REGISTERED
\$530,000.00

UNITED STATES OF AMERICA
STATE OF KANSAS
COUNTY OF FRANKLIN
CITY OF OTTAWA
GENERAL OBLIGATION RENEWAL TEMPORARY NOTE
SERIES 2015-1

Interest	Maturity	Dated
Rate: 1.00%	Date: November 1, 2016	Date: October 29, 2015

REGISTERED OWNER: _____ Tax Identification No. _____

PRINCIPAL AMOUNT: FIVE HUNDRED THIRTY THOUSAND DOLLARS and 00/100

KNOW ALL PERSONS BY THESE PRESENTS: That the city of Ottawa, in the county of Franklin, state of Kansas (the "City"), for value received, acknowledges itself to be indebted and promises to pay to the registered owner identified above, or registered assigns, as of the Record Dates as provided on the Maturity Date identified above, the Principal Amount identified above, and in like manner to pay interest on such Principal Amount from this date at the rate of interest per annum set forth above (computed on the basis of a 360-day year of twelve 30-day months), on the Maturity Date (which date shall also be the "Interest Payment Date") until the Principal Amount is paid, unless this Note shall have been previously called for redemption and payment as hereinafter set forth.

The principal or redemption price of this Note shall be paid at maturity or upon earlier redemption to the person in whose name this Note is registered at the maturity or redemption date, upon presentation and surrender of this Note at the principal office of the Treasurer of the state of Kansas, Topeka, Kansas (the "Paying Agent" and "Note Registrar"). The interest payable on this Note on any Interest Payment Date shall be paid to the person in whose name this Note is registered on the registration books maintained by the Note Registrar at the close of business on the record date for such interest, which shall be the 15th day (whether or not a business day) of the calendar month next preceding the Interest Payment Date (the "Record Dates"). Such interest shall be payable (a) by check or draft mailed by the Paying Agent to the address of the Owner shown on the Note Register or (b) at such other address as is furnished to the Paying Agent in writing by the Owner. The principal, premium, if any, and interest on the Notes shall be payable in any coin or currency which, on the respective dates of payment, is legal tender for the payment of debts due the United States of America. The Notes constitute general obligations of the City payable as to both principal and interest from general obligation bonds of the City or from current revenues of the City authorized for such purpose. If not so paid, the principal of and interest on the Notes shall be payable from ad valorem taxes which may be levied without limitation as to rate or amount upon all the taxable tangible property, real and

personal, within the territorial limits of the City. The full faith, credit and resources of the City are pledged for the payment of the principal of and interest on this Note and the issue of which it is a part as the same respectively become due.

THE TERMS AND PROVISIONS OF THIS NOTE ARE CONTINUED ON THE REVERSE HEREOF AND SHALL FOR ALL PURPOSES HAVE THE SAME EFFECT AS THOUGH FULLY SET FORTH AT THIS PLACE.

IT IS DECLARED AND CERTIFIED that all acts, conditions, and things required to be done and to exist precedent to and in the issuance of this Note have been properly done and performed and do exist in due and regular form and manner as required by the Constitution and laws of the state of Kansas, and that the total indebtedness of the City, including this series of Notes, does not exceed any constitutional or statutory limitation.

This Note shall not be valid or become obligatory for any purpose until the Certificate of Authentication and Registration shall have been lawfully executed by the Note Registrar.

IN WITNESS WHEREOF, the City has caused this Note to be executed by the manual or facsimile signature of its Mayor and attested by the manual or facsimile signature of its City Clerk, and its corporate seal to be affixed to or imprinted on, and this Note to be dated the Dated Date shown herein.

CITY OF OTTAWA, KANSAS

Mayor

(Seal)

ATTEST:

By _____
City Clerk

This Note shall not be negotiable unless and until countersigned below by the City Clerk following registration by the Treasurer of the state of Kansas.

(Seal)

City Clerk

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CERTIFICATE OF AUTHENTICATION AND REGISTRATION

This Note is one of a series of General Obligation Renewal Temporary Notes, Series 2015-1, of the city of Ottawa, Kansas, described in the within-mentioned Resolution.

Registration Date _____

Office of the State Treasurer
Topeka, Kansas,
as Note Registrar and Paying Agent

By _____

Registration Number _____

=====

FURTHER TERMS AND PROVISIONS

This Note is one of an authorized series of Notes of the City designated "General Obligation Renewal Temporary Notes, Series 2015-1," in an aggregate principal amount of \$530,000 (the "Notes") issued for the purposes set forth in the resolution of the City authorizing the Notes (the "Resolution"). The Notes are issued by the authority of and in full compliance with the provisions, restrictions and limitations of the Constitution and laws of the state of Kansas, including, but not limited to, K.S.A. 10-123 and K.S.A. 12-1736 to 12-1739, inclusive, all as amended, and all other applicable provisions of the laws of the state of Kansas applicable thereto.

At the option of the City, this Note may be called for redemption and payment prior to maturity on or after May 1, 2016, in whole or in part, at the redemption price of 100% (expressed as a percentage of the principal amount), plus accrued interest to the date of redemption.

If any Notes are called for redemption and payment prior to maturity, the City shall instruct the Note Registrar to give written notice of its intention to call and pay such Notes on a specified date, the same being described by maturity, said notice to be mailed by United States first class mail addressed to the owners of said Notes, each of said notices to be mailed not less than 30 days prior to the date fixed for redemption. All Notes so called for redemption and payment shall cease to bear interest from and after the date for which such call is made, provided funds are available for the payment of such Notes at the price specified.

The Notes are issued in fully registered form in the denomination of \$5,000 or any integral multiple thereof. This Note may be exchanged at the office of the Note Registrar for a like aggregate principal amount of Notes of the same maturity of other authorized denominations upon the terms provided in the Resolution.

The City and the Note Registrar may deem and treat the registered owner as the absolute owner for purposes of receiving payment of or on account of principal and interest due and for all other purposes and neither the City nor the Note Registrar shall be affected by any notice to the contrary.

This Note is transferable by the registered owner in person or by the registered owner's agent duly authorized in writing, at the office of the Note Registrar, but only in the manner, subject to the limitations and upon payment of the charges provided in the Resolution and upon surrender and cancellation of this Note. The City shall pay out of the proceeds of the Notes all costs incurred in connection with the issuance, payment and initial registration of the Notes and the cost of a reasonable supply of note blanks. Neither the City nor the Note Registrar shall be required to transfer or exchange any Notes during a period beginning on the day following the Record Date preceding any Interest Payment Date and ending on the Interest Payment Date or to transfer or exchange any Notes called for redemption.

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CERTIFICATE OF CITY CLERK

STATE OF KANSAS)
) SS.
COUNTY OF FRANKLIN)

I, the City Clerk of the city of Ottawa, Kansas, certify that the within Note has been registered in my office according to law as of October 29, 2015.

WITNESS my hand and official seal.

City Clerk

(Seal)

=====

CERTIFICATE OF STATE TREASURER

I, RON ESTES, Treasurer of the state of Kansas, do certify that a transcript of the proceedings leading up to the issuance of this Note has been filed in my office, and that this Note was registered in my office according to law on _____.

WITNESS my hand and official seal.

RON ESTES
Treasurer of the State of Kansas

=====

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NOTE ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto

Print or Type Name, Address and Social Security Number
or other Taxpayer Identification Number of Transferee

the within Note to which this assignment is affixed in the outstanding principal amount of \$ _____ standing in the name of the undersigned on the books of the Note Registrar. The undersigned do(es) irrevocably constitute and appoint _____ as agent to transfer said Note on the books of said Note Registrar with full power of substitution in the premises.

Dated _____.

NOTICE: The signature to this assignment must correspond with the name of the Registered Owner as it appears upon the face of the within Temporary Note in every particular.

Signature Guaranteed By:

(Name of Eligible Guarantor Institution)

By _____
Title: _____

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Memorandum

To: Richard U Nienstedt and the Honorable City Commission

From: Dennis Tharp and Scott Bird

Date: October 5, 2015

Re: Chapter 14: Utilities Summary of Changes

14-101:

- Changed City Inspector definition and changed City inspector to Building official

14-103:

- Letter A added "not within 200 feet"
- Letter B & C changed Director and City Inspector to Building Official
- Letter D & E clarification of text

14-104:

- E. Changed Director & City Inspector to Building Official

14-108a:

- Needs to be removed as it is obsolete and has been replaced by resolution
- Eliminate outdated surcharge rates

14-109:

- Update penalties and fees by resolution
- The word "ordinance" should be removed in the next to the last sentence.
- The last sentence should be removed as this hinders the city's ability to collect past due utility bills. We will however, use this judiciously.

14-202:

- B. Changed to separate policy or resolution

14-204:

- changed to read City Commission

14-205:

- Update penalties and fees by resolution
- The last sentence should be removed as this hinders the city's ability to collect past due utility bills. We will however, use this judiciously.

14-207:

- Strike dirt or other debris

14-305:

- Update penalties and fees by resolution
- The last sentence should be removed as this hinders the city's ability to collect past due utility bills. We will however, use this judiciously.

14-405:

- Update penalties and fees by resolution

14-507:

- Must be on USC (University of Southern California) list

CITY OF OTTAWA, KANSAS
PUBLIC WORKS DEPARTMENT
MEMORANDUM

TO: Richard Nienstedt and the Honorable City Commission

FROM: Michael Haeffele, Director of Public Works

SUBJECT: Chapter 15: Stormwater Management Summary of Changes

DATE: October 5, 2015

The only suggested change to Chapter 15 of the Municipal Code is to add a sentence stating "Continuing violations may be subject to penalty or fine for each day violation occurs."

CITY OF OTTAWA, KANSAS
PUBLIC WORKS DEPARTMENT
MEMORANDUM

TO: Richard Nienstedt and the Honorable City Commission

FROM: Michael Haeffele, Director of Public Works

SUBJECT: Chapter 60: Tree Regulations

DATE: October 5, 2015

The suggested changes to Chapter 60 of the Municipal Code are to eliminate Section 60 – 103 as no licenses are currently being issued and amend Section 60 – 108, paragraph B subparagraph 2 to require a 6 foot distance from the sidewalk for planting of a large tree.

CITY OF OTTAWA, KANSAS
PUBLIC WORKS DEPARTMENT
MEMORANDUM

TO: Richard Nienstedt and the Honorable City Commission

FROM: Michael Haeffele, Director of Public Works

SUBJECT: Municipal Code Chapter 70 Revision Summary

DATE: October 5, 2015

The following is a summary list of suggested changes to Chapter 70 of the Municipal Code.

1. Paragraph 70 – 505, sub paragraph D., amend to read “Minimum standards for apron construction, including concrete curb and gutter can be found in the City of Ottawa Standard Details for Entrances and Sidewalks, however;”
2. Paragraph 70 – 505, sub paragraph D. section 3 thru 9. Remove as this information can be found in the Standard Details listed above.
3. Paragraph 70 – 505, sub paragraphs E thru H. Remove as this information is in the Standard Details as well. Rename remaining paragraphs accordingly.

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE CODIFICATION OF ORDINANCES OF THE CITY OF OTTAWA, KANSAS, PROVIDING FOR THE REPEAL OF CERTAIN OTHER ORDINANCES NOT INCLUDED THEREIN, EXCEPTING CERTAIN ORDINANCES FROM REPEAL AND SAVING CERTAIN ACCRUED RIGHTS AND LIABILITIES.

BE IT ORDAINED by the Governing Body of the City of Ottawa, Kansas:

Section 1. Adoption of the Code of the City of Ottawa, Kansas.

The codification of ordinances of the City of Ottawa, Kansas, prepared by Citycode Financial LLC, Wichita, Kansas, as set out in the following chapters, Chapters 1 to 11, 13, 14, 15, 20, 38, 60, 70 and Appendices A and B, all inclusive, and entitled the "Code of the City of Ottawa, Kansas," is hereby adopted and ordained as the "Code of the City of Ottawa, Kansas." The Code is authorized by ordinance and was made in conformity with K.S.A. 12-3014 and 12-3015 and amendments thereto. Said code shall be duly certified by the City Clerk. One copy of the code shall be filed in the office of the City Clerk and shall be designated as and shall constitute the official ordinance book. Three additional copies shall be filed in the office of the city clerk and shall be designated for use by the public.

Section 2. Repeal of general ordinances.

All ordinances and parts of ordinances of a general nature passed prior to October 7, 2015, are hereby repealed as of the date of publication of said code except as hereinafter provided.

Section 3. Same; excepting certain ordinances from repeal.

In construing this ordinance, the following ordinances shall not be considered or held to be ordinances of a general nature:

- (a) Ordinances pertaining to the acquisition of property or interests in property by gift, purchase, devise, bequest, appropriation or condemnation;
- (b) Ordinances opening, dedicating, widening, vacating or narrowing streets, avenues, alleys and boulevards;
- (c) Ordinances establishing and changing grades of streets, avenues, alleys and boulevards;
- (d) Ordinances naming or changing the names of streets, avenues and boulevards;
- (e) Ordinances authorizing or directing public improvements to be made;
- (f) Ordinances authorizing or directing the placement of traffic signs or signals, establishing or eliminating on street parking, or regulating the hours thereof;

- (g) Ordinances creating districts for public improvements of whatsoever kind or nature;
- (h) Ordinances levying general taxes;
- (i) Ordinances levying special assessments or taxes;
- (j) Ordinances granting any rights, privileges, easements or franchises therein mentioned to any person, firm or corporation;
- (k) Ordinances authorizing the issuance of bonds and other instruments of indebtedness by the city;
- (l) Ordinances authorizing contracts;
- (m) Ordinances establishing the limits of the city or pertaining to annexation or exclusion of territory;
- (n) Ordinances relating to compensation of officials, officers and employees of the city;
- (o) All charter ordinances;
- (p) Any appropriation ordinance or ordinances relating to a specific transfer of funds;
- (q) Any zoning ordinance or ordinances changing the zoning classification of any property within the city or amending the city's zoning map;
- (r) Ordinances of a temporary nature;
- (s) Any ordinance which is special, although permanent in effect;
- (t) Any ordinance, the purpose of which has not been accomplished.

Provided, that the above enumeration of exceptions shall not be held or deemed to be exclusive, it being the purpose and intention to exempt from repeal any and all ordinances not of a general nature and general ordinances specifically excepted by this section. Ordinances which are not of a general nature shall be numbered consecutively, approved by the governing body, published, and filed with the city clerk, but such ordinances shall not be prepared for insertion in this code, nor be deemed a part hereof.

Section 4. Arrangement of and notations throughout the code.

The arrangement and classification of the several chapters, articles, and sections of the code adopted by section 1 of this ordinance and the headnotes and footnotes at the ends of the sections, are made for the purpose of convenience and orderly arrangement, and do not constitute a part of the ordinances, and therefore, no implication or presumption of legislative intent or construction is to be drawn therefrom.

Section 5. Accrued rights and liabilities.

The repeal of ordinances as provided in section 2 hereof, shall not affect any rights acquired, fines, penalties, forfeitures or liabilities incurred thereunder, or actions involving any of the provisions of said ordinances or parts thereof. Said ordinances above repealed are hereby continued in force and effect after the passage, approval and publication of this ordinance for the purpose of such rights, fines, penalties, forfeitures, liabilities and actions therefor.

Section 6. Severability.

If for any reason any chapter, article, section, subsection, sentence, portion or part of the "Code of the City of Ottawa, Kansas," or the application thereof to any person or circumstances is declared to be unconstitutional or invalid, such decision will not affect the validity of the remaining portions of this code.

Section 7. Effective date.

This ordinance shall be published in the official city newspaper and shall take effect and be in force from and after the publication of the "Code of the City of Ottawa, Kansas" as provided in K.S.A. 12-3015.

ADOPTED AND PASSED by the governing body of the City of Ottawa, Kansas on October 7, 2015 and **APPROVED AND SIGNED** by the Mayor.

MIKE SKIDMORE, Mayor

ATTEST:

CAROLYN S. SNETHEN, City Clerk

CERTIFICATE OF THE CITY CLERK

State of Kansas)
)
Franklin County)

I, Carolyn S. Snethen, City Clerk of the City of Ottawa, Franklin County, Kansas do hereby certify that said city is a city of the second class of the commission-manager form of government under the statutes of Kansas; that this codification of the general ordinances of said city and the publication thereof in book form were ordered and authorized by the governing body by ordinance and in accordance therewith is entitled the "Code of the City of Ottawa, Kansas," that said codification was adopted as the "Code of the City of Ottawa, Kansas," by the governing body by Ordinance No. _____ passed on the October 7, 2015, as authorized by K.S.A. 12-3015; that said ordinance and said codification of general ordinances as contained in this volume will take effect upon publication of 4 or more copies in book form; that the publication of 4 copies of this code in book form and said adoptive ordinance constitute due passage of this code and all general ordinances contained therein; that the codification and said adoptive ordinance as contained herein are true and correct copies; and that said publication imports absolute verity and is to be received in evidence in all courts and places without further proof as provided by K.S.A. 12-3015.

I further certify that the "Code of the City of Ottawa, Kansas," and the matter therein contained will take effect and be in force from and after _____, 2015 (date of publication of the codification ordinance in the newspaper).

CAROLYN S. SNETHEN, City Clerk

DATE: _____, 2015.

STAFF MEMORANDUM

TO: Richard Nienstedt, City Manager

FROM: Wynndee S. Lee, AICP, Director of Planning & Codes Administration

DATE: September 29, 2015

SUBJECT: **An Ordinance** for a conditional use permit to allow the keeping of farm animals on the property located at 1207 S. Lincoln St., in an R-1 Low Density Dwelling District.

Comments: Ken Franks is seeking approval of a conditional use permit to allow the keeping of farm animals on the property he owns at 1207 S. Lincoln St. which is 7.3 acres. In October of 2014 the City Commission approved an amendment to the Zoning Regulations to allow the keeping of farm animals on properties with at least two acres.

The City of Ottawa's Planning Commission reviewed the conditional use permit request and held a public hearing. Attached is a copy of the findings. Ken Franks was present at the meeting requesting approval and there were no other public comments during the hearing.

The recommendation of staff is to approve the conditional use permit requesting no more than 12 chickens and/or guinea fowl with the following conditions: 1. All animals shall be maintained on the subject property; 2. A coop and fenced area of appropriate size shall be provided for poultry, at least 35 feet from any property line; 3. No roosters may be kept.

The Planning Commission recommends to the City Commission by a vote of 4-0 approval of the conditional use permit.

Attachments: Ordinance
Staff Findings
Location Map

ORDINANCE NO. _____

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT TO ALLOW THE KEEPING OF FARM ANIMALS ON THE PROPERTY LOCATED AT 1207 S. LINCOLN STREET, IN AN R-1 LOW DENSITY DWELLING DISTRICT REQUESTED BY KEN FRANKS, IN THE CITY OF OTTAWA, KANSAS.

BE IT ORDAINED, By the Governing Body of the City of Ottawa, Kansas:

Section 1. Written findings have been made by the Planning Commission for the City of Ottawa that the application from Ken Franks, dated August 14, 2015, for a conditional use permit is in compliance with Ordinance No. 3501-05, Article 24, Supplemental District Regulations, Section 24-602.

Section 2. A conditional use permit is hereby granted to allow the keeping of no more than 12 chickens and/or guinea fowl on the property located at 1207 S. Lincoln St., in an R-1 Low Density Dwelling District with the following conditions: 1. All animals shall be maintained on the subject property; 2. A coop and fenced area of appropriate size shall be provided for poultry, at least 35 feet from any property line; 3. No roosters may be kept.

A tract beginning 522.4 feet south of the Northwest corner of the East ½ of the Southeast Quarter, thence East 224 feet, thence North 75 feet, thence Northeasterly 221.7 feet, thence East 130 feet, thence Southeasterly 435.8 feet, thence South 95.3 feet, thence West 196.3 feet, thence Westerly 626.4 feet, thence North 182.6 feet, to Point of Beginning, less right-of-way, Section 01, Township 17, Range 19 East, in the City of Ottawa, Franklin County, Kansas.

Section 3. A certified copy of this ordinance signed by the City Clerk for the City of Ottawa, Kansas, shall be recorded in the Office of the Register of Deeds, Franklin County, Kansas.

Section 4. EFFECTIVE DATE; PUBLICATION. This Ordinance shall take effect and be in full force from and after its publication in the official city newspaper.

Section 5. PASSED AND ADOPTED by the Governing Body of the City of Ottawa, Kansas, this _____ day of _____, 2015.

Mayor

ATTEST:

City Clerk

STAFF REPORT

TO: City Commission

FROM: Staff & Planning Commission

MEETING DATE: September 9, 2015

SUBJECT: Hold a public hearing to consider a conditional use permit application to allow a keeping of farm animals in the R-1, Low Density Residential District.

Ken Frank is seeking approval of a conditional use permit to allow the keeping of chickens. The subject property is located at 1209 South Lincoln Street, which is in the R-1, Low Density Residential District. The property is currently developed with a single family structure. The property is 7.3 acres in size.

The zoning regulations have been amended to allow the keeping of farm animals as a conditional use in residential districts, on tracts larger than 2 acres in size. The applicant proposes to keep no more than 12 chickens and/or guinea fowl. The construction of a chicken coop has also been proposed.

It is the recommendation of staff that the Planning Commission recommends approval of the application with the conditions that all animals shall be maintained on the subject property; a coop and fenced area of appropriate size shall be provided for poultry, at least 35 feet from any property line; and no roosters may be kept.

Findings

The Planning Commission may recommend approval of a conditional use that is expressly authorized to be permitted in a particular zoning district, and the Governing Body may approve such conditional use, using the following factors as guidelines:

1. Whether approval of the conditional use would be consistent with the intent and purpose of these regulations;

The zoning regulations allow a variety of activities as accessory uses in residential districts. An accessory use is defined as a "structure or use which: 1. Is subordinate to and serves a principal building and principal use; 2. Is subordinate in area, extent or purpose to the principal building or buildings served; 3. Contributes to the comfort, convenience or necessity of occupants, business or industry in the principal building or principal use served; and 4. Is located on the same tract as the principal building or principal use served.

Considering the limited nature of the activity proposed, the applicant's proposal meets the definition of an accessory use.

2. Whether the location of the proposed use is compatible to other land uses in the surrounding neighborhood;

The area surrounding the subject property is residential and agriculture / open space to the north and east of the subject property is agricultural and forested lands. East and south is single family residential. The proposed use would be compatible with the surrounding area, given the size of the parcel and distance from other residences.

3. Whether the proposed use places an undue burden on the existing transportation, utility and service facilities in the area affected and, if so, whether such additional facilities can be provided;

The proposed use will not place any undue burden on the existing utility or transportation systems as the site is not intended to increase the density of development of the site.

4. Whether the proposed use is made necessary or desirable because of changed or changing conditions in the area affected;

The area surrounding the subject property has remained stable for at last decade, after the applicant built their home in 2005. The proposed use is the result of personal choices by the applicant, who has indicated the animals will be used for insect control.

5. The length of time the subject property has remained vacant or undeveloped as zoned;

The subject property has been developed with the existing structure since 2005, and considering the proposal is for an accessory use, this factor is not applicable.

6. Whether the applicant's property is suitable for the proposed conditional use;

Farm animals have been kept on the subject property in the past, when it was part of the larger adjacent tract. At that time the owners kept cattle, but that used ceased in 2002. The tract is in excess of two acres in size, and is adjacent to large areas of open space. These factors make it suitable for the proposed use.

7. Whether the proposed conditional use would be in conformance to and further enhance the implementation of the City's Comprehensive Plan;

The future land use map portion of the City of Ottawa Comprehensive Plan shows the subject property to be planned for continued residential use. As the proposal does not change the primary use of the property, it is in conformance with the plan.

8. Whether the proposed conditional use, if it complies with all the conditions upon which the approval is made contingent, will not adversely affect the property in the area affected;

As the subject property is considerably larger than a typical residential property, and considering that there are large areas of open space adjacent, the proposed use will not adversely affect nearby properties if the animals were confined to the interior area of the applicants property.

9. Such other factors as the Planning Commission may deem relevant from the facts and evidence presented in the application.

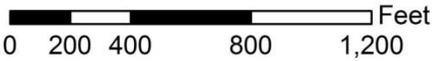
10. The recommendations of professional staff;

It is the recommendation of staff that the conditional use application be **approved** with the following conditions:

- All animals shall be maintained on the subject property.
- A coop and fenced area of appropriate size shall be provided for poultry, at least 35 feet from any property line.
- No roosters may be kept.

Location Map

Address: 1207 South Lincoln Street
Applicant: Ken Frank
Current Zoning; R-1, Low Density Residential Disitric
Current Use: Single Family Residence
Proposed Use: Keeping Farm Animals





PROCLAMATION



WHEREAS, change is constant and affects all cities, towns, suburbs, counties, rural areas, and other places; and

WHEREAS, community planning and plans can help manage this change in a way that provides better choices for how people work, or play and live; and

WHEREAS, community planning provides an opportunity for residents to be meaningfully involved in making choices that determine the future of their community; and

WHEREAS, the full benefits of planning requires public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and

WHEREAS, the month of October is designated as National Community Planning Month throughout the United States of America, and

WHEREAS, The American Planning Association and its professional institute, the American Institute of Certified Planners, endorse National Community Planning Month as an opportunity to highlight the contributions sound planning and plan implementation make to the quality of our settlements and environment; and

WHEREAS, the celebration of National Community Planning Month gives us the opportunity to publicly recognize the participation and dedication of the members of planning commissions, Rich Powers, Kimber Corn, Bill Crowley, John Boyd, Jack Maxwell, Betty Birzer, Rick Oglesby, and other citizen planners who have contributed their time and expertise to the improvement of the City of Ottawa; and

WHEREAS, we recognize the many valuable contributions made by professional community and regional planners of the City of Ottawa and extend our heartfelt thanks for the continued commitment to public service by these professionals;

NOW, THEREFORE, the Governing Body of the City of Ottawa, Kansas, does hereby proclaim October 2015 as:

COMMUNITY PLANNING MONTH

in the City of Ottawa in conjunction with the celebration of National Community Planning Month.

SIGNED this 7th day of October, 2015.

Michael B. Skidmore, Mayor



PROCLAMATION



WHEREAS, October is recognized nationally as Breast Cancer Awareness Month; and

WHEREAS, breast cancer is the second most common form of cancer and the second leading cause of deaths among women in the United States; and

WHEREAS, Franklin County has an active Women's Cancer Support Group; and

WHEREAS, treatment for breast cancer is more likely to be successful when detected early, and the Franklin County Breast Cancer Support Group strives to raise awareness about women getting early exams.

NOW, THEREFORE, the governing body of the City of Ottawa, Kansas, does hereby proclaim October 2015 as:

BREAST CANCER AWARENESS MONTH

and urges all women and their families in Ottawa, Kansas to get the facts about breast cancer.

SIGNED this 7th day of October 2015.

Michael B. Skidmore, Mayor

CITY OF OTTAWA

To: Richard U Nienstedt and the Honorable City Commission

From: Hailey Luke, Assistant City Clerk

Subject: Cereal Malt Beverage Application (CMB): New Ownership

Date: October 5, 2015



Heartland Petroleum, Inc. at 2120 Princeton St, the new owner of Ottawa Mini Mart, has submitted an application for Cereal Malt Beverage License for the 2015 calendar year. We have a copy of their Kansas Department of Revenue Retailers' Sales Tax Certificate, as well as, the completed and signed Cereal Malt Beverage Application. The application has been reviewed and approved by the Police Department and the City Attorney with no reason for denial.

This CMB License Application is for a license to sell Cereal Malt Beverages in original and unopened containers and not for consumption on the licensed premises.

Staff respectively requests this item to be placed on the study session agenda, October 5, 2015 for consensus to be placed on the Regular Meeting Consent Agenda, October 7, 2015.

**CITY OF OTTAWA, KANSAS
AGRICULTURAL LEASE**

THIS AGREEMENT, made and entered into this ____ day of _____, 2015, between the City of Ottawa, Kansas, hereinafter referred to as the LESSOR, and, the Ottawa Cooperative Association Ottawa, Kansas, hereinafter referred to as the LESSEE.

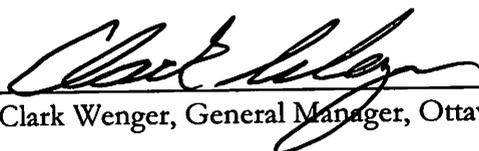
1. The Lessor does hereby let and lease to the Lessee, for the term of one year, commencing upon the harvest of the existing bean crop, and ending on December 31, 2015, the right and responsibility to care for and harvest crops in the following described property:

All South and East of Highway I-35 in the S.E.1/4 of Sec. 12, Twp. 17 S., Rng. 19 E., EXCEPT that tract of land deeded to the Secretary of Transportation in Deed Book 259, page 109

2. In consideration whereof, Lessee hereby covenants and agrees to:
 - a. to cultivate all of the tillable land at said premises at proper times in a careful and workmanlike manner to the satisfaction of the Lessor;
 - b. not to alter, remove or cause any damage to improvements, fences or other fixtures;
 - c. not to use said premises for pasture, nor permit any livestock on the property;
 - d. to, at Lessee's own expense, fertilize the land appropriately for crops planted or planned each season, or year;
 - e. to, at Lessee's own expense, apply appropriate herbicides, to appropriately control noxious weeds;
 - f. to mow the grass areas not otherwise cultivated or growing native grasses, Lessee may retain any hay grown in such areas;
 - g. to annually pay the Lessor \$1,300 as rent, payable one half on March 15, 2015, and one half on October 15, 2015. This rent is based on a rate of \$100.00 per acre for the 13 tillable acres of the described property.

3. It is understood and agreed between the parties of this Lease that the rights granted by this agreement will not be exercised in such a way as to interfere with, or adversely affect the use, marketing or development of the Franklin County Industrial Park, and specifically that:
 - a. The Lessor expressly reserves the right for itself, its successors and assigns to enter upon said premises at any time for the purpose of showing the property for sale or lease, surveying or other engineering services, and extending or constructing utilities;
 - b. The Lessee shall not lease, nor sublet, nor permit any other party to occupy or alter the premises without the written consent of the Lessor;
 - c. In the event it becomes necessary to the Lessor to make improvements upon the Property which diminish the acreage subject to this Lease, the Lessee shall be entitled to a reduction in the annual rent, prorated on a per acre basis;

- d. No act of either, or both parties shall be construed as an extension of this Lease, unless such action is reduced to writing by both parties;
 - e. The Lessee may, at his sole option, renew this lease for one additional year if written notification is delivered, and approved in writing, no later than December 31, 2015. Lessor retains the exclusive right to reject the Lessee's option for continued tenancy; any renewal of the tenancy shall be year to year unless specifically and in writing such tenancy is for a different term.
 - f. Lessee agrees to hold Lessor harmless from any claims or damages resulting from acts of the Lessee upon the Lessor's property. Lessee agrees to indemnify the Lessor for any harm incurred by the Lessor as a result of the Lessee's acts in connection with this lease.
4. Lessor may terminate this lease at any time by providing written notice to the Lessee. The Lease shall terminate 30 days after notice is sent via certified mail, return receipt requested, and postage prepaid. Upon termination Lessor will pay Lessee the full value of all crop inputs for any crop still in the ground at the time of termination. Inputs means: seed, fertilizer, and chemicals. Lessee will provide proof of input costs and Lessor will have 30 days following receipt of said proof to make payment to Lessee. Lessor also agrees to refund any rent received for the calendar year if termination occurs when there is a growing crop in the ground that cannot be harvested within the 30 day notice period.
5. If there should be a breach of any of the covenants and agreements by the Lessee, as set forth above, this Lease shall, at the option of the Lessor, become at once null and void. Said Lessor is hereby authorized to enter upon and repossess the premises peacefully.
6. THIS AGREEMENT shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto. IT IS EXPRESSLY AGREED BY ALL PARTIES TO THIS AGREEMENT THAT ANY AND ALL NOTICES REQUIRED BY LAW AT THE TERMINATION OF THIS TENANCY ARE WAIVED. THIS LEASE SHALL TERMINATE BY ITS OWN TERMS.

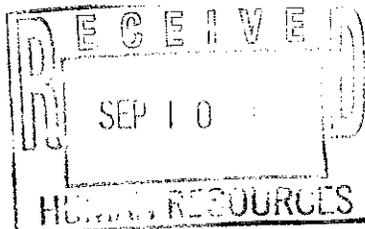
LESSEE: 
Clark Wenger, General Manager, Ottawa COOP

LESSOR: _____
Richard U. Nienstedt, City Manager

ATTEST:

City Clerk

City of Ottawa, Kansas
City Commission Application



The Constitution of the State of Kansas requires this office be held by a qualified elector: someone who is at least 18 years old, is a U.S. Citizen, is a resident of the City of Ottawa, and is an eligible voter. Are you a qualified elector? yes no

Meetings of the City Commission vary in length and are scheduled for every Monday at 4:00 pm, the first Wednesday of each month at 7:00 pm, and the third Wednesday of each month at 9:30 am. Does your schedule permit you to regularly attend these meeting? yes no

Name Emily Graves

Address [REDACTED]
Ottawa, KS 66067

Home phone number [REDACTED] Cell phone number (same)

Email address [REDACTED]

Place of employment Ransom Memorial Hospital

How long have you been a resident of Ottawa? approx. 8 years

How long have you been a resident of Franklin County? (same)

How much time can you devote to serving each month? As much as needed.

Are you related to a City Board/Commission member or a City employee? yes no

Briefly describe why you are interested in serving as a City Commissioner for the City of Ottawa.

While I have only lived in Ottawa for about 8 years, I have grown up in the area my whole life and was born here in town. I have always loved Ottawa and I want it to be a successful community that remains young and vibrant without losing our history. Since having my children, I have become dedicated to trying to better the community to make sure they will want to stick around when they grow up! I would love to see more family activities and to be the voice of young families here in town.

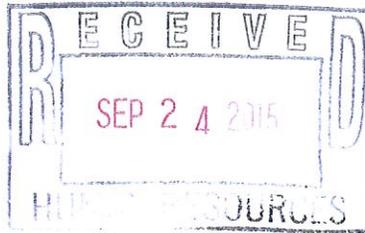
List any groups or activities to which you belong which demonstrate your involvement in the community.

I volunteer on the board for Communities in Schools, serving on the Resources & Development committee. I have also been serving as President for the CASA Board. In addition to these boards, I am also part of the "Leadership Franklin County" class.

Signature Emily Graves Date 09/08/15

Thank you for your interest in serving the City of Ottawa. Please complete this form and return it to the City Manager's Office, City Hall, PO Box 60, Ottawa, KS 66067; or bring to the Second Floor of City Hall at 101 S. Hickory. Applications must be received no later than 5:00 pm on Tuesday, September 15, 2015 and will be acknowledged. If you have questions, please contact Glora Mathews at 785-229-3637, or gmathews@ottawaks.gov.

City of Ottawa, Kansas
City Commission Application



The Constitution of the State of Kansas requires this office be held by a qualified elector: someone who is at least 18 years old, is a U.S. Citizen, is a resident of the City of Ottawa, and is an eligible voter. Are you a qualified elector? yes no

Meetings of the City Commission vary in length and are scheduled for every Monday at 4:00 pm, the first Wednesday of each month at 7:00 pm, and the third Wednesday of each month at 9:30 am. Does your schedule permit you to regularly attend these meeting? yes no

Name Michael Anthony Pippin

Address 1115 Augusta Lane
Ottawa KS 66067

Home phone number _____ Cell phone number 785-393-0980

Email address pippinarmy@gmail.com

Place of employment Advance Auto Parts and U.S. Army Reserve

How long have you been a resident of Ottawa? 10 years

How long have you been a resident of Franklin County? 10 years

How much time can you devote to serving each month? 32 hours plus meetings

Are you related to a City Board/Commission member or a City employee? yes no

Briefly describe why you are interested in serving as a City Commissioner for the City of Ottawa.

I have spent most of my life helping others and would love to help serve my city as a commissioner. Our community needs someone who cares about all people the same and is interested in the youth and growth of the city. Being a parent, the development of jobs, activities for youth and the wellbeing of all residents is always on my mind. With my management experience, I think the best place for me to help the community is using what I know to help guide Ottawa to growth and prosperity.

List any groups or activities to which you belong which demonstrate your involvement in the community.

Westminster Presbyterian Church, VFW, Relay for Life

Signature [Signature] Date 09/22/2015

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City of Ottawa, Kansas
City Commission Application



The Constitution of the State of Kansas requires this office be held by a qualified elector: someone who is at least 18 years old, is a U.S. Citizen, is a resident of the City of Ottawa, and is an eligible voter. Are you a qualified elector? yes no

Meetings of the City Commission vary in length and are scheduled for every Monday at 4:00 pm, the first Wednesday of each month at 7:00 pm, and the third Wednesday of each month at 9:30 am. Does your schedule permit you to regularly attend these meeting? yes no

Name Stephanie Valencia

Address 527 S Maple St
Ottawa, KS 66067

Home phone number n/a Cell phone number 620-757-6861

Email address sv62282@gmail.com

Place of employment American Family Insurance - Norris Agency

How long have you been a resident of Ottawa? 11 consecutive years - 29 total

How long have you been a resident of Franklin County? 11 consecutive - 29 total

How much time can you devote to serving each month? 20-30 hours or as needed

Are you related to a City Board/Commission member or a City employee? yes no

Briefly describe why you are interested in serving as a City Commissioner for the City of Ottawa.

I want to be involved in my community in a way that will make a positive impact. Being born and raised here, I appreciate this city and its citizens. I want to see Ottawa thrive, by taking this opportunity to be a part of building a better city for my friends and family. In my line of work, I talk to many community members and understand that each issue is many-sided. I see first hand how decisions affect families - which would help me to make the best decisions for everyone.
(see additional)

List any groups or activities to which you belong which demonstrate your involvement in the community.

I am currently a member of the Franklin County Planning Commission. I serve in an advisory capacity to the Franklin County Cancer Foundation, as well as help with various projects. I am active in my church and my neighborhood - helping plan block parties and other events. Previously I was involved with the Jaycees for 4 years while we had an active chapter in Ottawa.

Signature Stephanie Valencia Date 9/13/2015

Thank you for your interest in serving the City of Ottawa. Please complete this form and return it to the City Manager's Office, City Hall, PO Box 60, Ottawa, KS 66067; or bring to the Second Floor of City Hall at 101 S. Hickory. Applications must be received no later than 5:00 pm on Tuesday, September 15, 2015 and will be acknowledged. If you have questions, please contact Gora Mathews at 785-229-3637, or gmathews@ottawaks.gov.

Ever since I moved back home 11 years ago and started being involved in the Main Street program - helping with Ladies' Night Out, coming down to the car show, and helping with other projects - I have felt that we have a unique haven here. I would love the chance to help expand on what we already have make things even better for Ottawa's future.



**City of Ottawa, Kansas
City Commission Application**

The Constitution of the State of Kansas requires this office be held by a qualified elector: someone who is at least 18 years old, is a U.S. Citizen, is a resident of the City of Ottawa, and is an eligible voter. Are you a qualified elector? yes no

Meetings of the City Commission vary in length and are scheduled for every Monday at 4:00 pm, the first Wednesday of each month at 7:00 pm, and the third Wednesday of each month at 9:30 am. Does your schedule permit you to regularly attend these meeting? yes no

Name Aaron David Miller

Address 704 S. Locus, Ottawa, Kansas 66067.

Home phone number _____ Cell phone number 785-418-4586

Email address aaron david miller@hotmail.com

Place of employment Student at Allen Community College.

How long have you been a resident of Ottawa? 19 years.

How long have you been a resident of Franklin County? 19 years.

How much time can you devote to serving each month? Mandatory meetings and 2-3 hours a day.

Are you related to a City Board/Commission member or a City employee? yes no

Briefly describe why you are interested in serving as a City Commissioner for the City of Ottawa.

As a proud lifelong resident of Ottawa, I would like to become even more active in serving the community. Furthermore I want to bring a unique perspective and voice to the commission not only having a great relationship with the youth, but everyone in the community. As a City Commissioner, I would fight to continue population and economic growth, but also help prepare Ottawa before it happens. However I would like to see the community even more active and make Ottawa a healthier place to live. I would like to thank you for your time and consideration.

List any groups or activities to which you belong which demonstrate your involvement in the community.

USD290 Needs Facilities Committee - Member.
Franklin County Republican Central Committee - Vice Chairman.
Franklin County Teenage Republican - Chairman.
Ottawa Track Club (Youth track team in Ottawa) - Head Coach.
Precinct Committeeman Franklin County.

Signature Aaron D. Miller

Date 9-6-2015

Thank you for your interest in serving the City of Ottawa. Please complete this form and return it to the City Manager's Office, City Hall, PO Box 60, Ottawa, KS 66067; or bring to the Second Floor of City Hall at 101 S. Hickory. Applications must be received no later than 5:00 pm on Tuesday, September 15, 2015 and will be acknowledged. If you have questions, please contact Steve Mathews at 785-920-2627 or smathews@ottawa-ks.org

**City of Ottawa, Kansas
City Commission Application**



The Constitution of the State of Kansas requires this office be held by a qualified elector: someone who is at least 18 years old, is a U.S. Citizen, is a resident of the City of Ottawa, and is an eligible voter. Are you a qualified elector? yes no

Meetings of the City Commission vary in length and are scheduled for every Monday at 4:00 pm, the first Wednesday of each month at 7:00 pm, and the third Wednesday of each month at 9:30 am. Does your schedule permit you to regularly attend these meeting? yes no

Name Norman Griffith

Address [REDACTED]
Ottawa, Ks. 66067

Home phone number 817-226-6433 Cell phone number [REDACTED]

Email address [REDACTED]

Place of employment The Army and Air Force Exchange Service (Retired)

How long have you been a resident of Ottawa? 7 months

How long have you been a resident of Franklin County? same

How much time can you devote to serving each month? As required

Are you related to a City Board/Commission member or a City employee? yes no

Briefly describe why you are interested in serving as a City Commissioner for the City of Ottawa.

My wife and I chose this community to retire in for its many existing and potential Quality of Life (QoL) offerings. I have operated businesses in 28 countries, in warzones and during national relief efforts providing goods, services, and financial contributions to US military service members QoL around the world. I am a seasoned staffer with high performance (bottom line) analytical, and operational capabilities that believe I can positively contribute to the continued improvement to Ottawa's future growth and development in a rapidly changing world.

List any groups or activities to which you belong which demonstrate your involvement in the community.

Just starting in the community, we attend the Episcopal Church, and I am preparing to be a Range Safety Officer (Approved) at the Hillsdale lake shooting range.

Signature Norman R. Griffith Date 25 Sept 2015

Thank you for your interest in serving the City of Ottawa. Please complete this form and return it to the City Manager's Office, City Hall, PO Box 60, Ottawa, KS 66067; or bring to the Second Floor of City Hall at 101 S. Hickory. Applications must be received no later than 5:00 pm on Tuesday, September 15, 2015 and will be acknowledged. If you have questions, please contact at 785-229-3637, or @ottawaks.gov.

City of Ottawa, Kansas
City Commission Application



The Constitution of the State of Kansas requires this office be held by a qualified elector: someone who is at least 18 years old, is a U.S. Citizen, is a resident of the City of Ottawa, and is an eligible voter. Are you a qualified elector? yes no

Meetings of the City Commission vary in length and are scheduled for every Monday at 4:00 pm, the first Wednesday of each month at 7:00 pm, and the third Wednesday of each month at 9:30 am. Does your schedule permit you to regularly attend these meeting? yes no

Name Richard Mobley

Address 1124 S. Elm
Ottawa, KS 66067

Home phone number 242-6100 Cell phone number 913-271-3756

Email address richmobley@yahoo.com

Place of employment Retired Educator

How long have you been a resident of Ottawa? 9 years

How long have you been a resident of Franklin County? 9 years

How much time can you devote to serving each month? 20 hours plus

Are you related to a City Board/Commission member or a City employee? yes no

Briefly describe why you are interested in serving as a City Commissioner for the City of Ottawa.

As a retired educator, I am used to government and its effects on everyday life. I have no agenda other than the urge to serve and listen. Many people just complain. I would like to be accountable and be a part of the solution. As a teacher, counselor, and coach, I never had the time to serve. Now I can fulfill that desire.

List any groups or activities to which you belong which demonstrate your involvement in the community.

Class LTD- Southeast Kansas organization that served developmentally disabled citizens.
Board member.
Several scholarship committees.
Southeast Kansas Crisis Team

Signature Richard Mobley Date 09/13/2015

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**City of Ottawa, Kansas
City Commission Application**



The Constitution of the State of Kansas requires this office be held by a qualified elector: someone who is at least 18 years old, is a U.S. Citizen, is a resident of the City of Ottawa, and is an eligible voter. Are you a qualified elector? yes no

Meetings of the City Commission vary in length and are scheduled for every Monday at 4:00 pm, the first Wednesday of each month at 7:00 pm, and the third Wednesday of each month at 9:30 am. Does your schedule permit you to regularly attend these meeting? yes no

Name Richard Oglesby

Address [REDACTED]
Ottawa, Kansas 66067

Home phone number 785-242-7327 Cell phone number [REDACTED]

Email address [REDACTED]

Place of employment I work part-time with Community Revival Center Church.

How long have you been a resident of Ottawa? 36 years

How long have you been a resident of Franklin County? 36 years

How much time can you devote to serving each month? 20 hours

Are you related to a City Board/Commission member or a City employee? yes no

Briefly describe why you are interested in serving as a City Commissioner for the City of Ottawa.

I love this city, and strongly believe in giving back to it. I ran for this position in the last election, and I am applying now, because I want to serve this community with the knowledge and experience that I gained during my career. I truly feel Ottawa is moving forward, and I would like to be a part of the team that moves us to the goal.

List any groups or activities to which you belong which demonstrate your involvement in the community.

After 33 years, I retired from working for the City of Ottawa, have served on the Accessibility Advisory Board since its start, am a member of Ottawa Main Street, I am on The United Way Corporate Board, have served as a Leadership Franklin County Trustee, am a current member of the Ottawa Planning Commission, and I belong to Ottawa Rotary.

Signature Richard Oglesby Date 09/23/2015

Thank you for your interest in serving the City of Ottawa. Please complete this form and return it to the City Manager's Office, City Hall, PO Box 60, Ottawa, KS 66067; or bring to the Second Floor of City Hall at 101 S. Hickory. Applications must be received no later than 5:00 pm on Friday, September 25, 2015 and will be acknowledged. If you have questions, please contact Gora Mathews at 785-229-3637, or gmathews@ottawaks.gov.